

**TRANSCRIPT FROM THE
OVC FISCAL YEAR 2018 COMPREHENSIVE SERVICES FOR
VICTIMS OF ALL HUMAN TRAFFICKING WEBINAR**

May 24, 2018

The archived webinar can be found at:

https://www.ovc.gov/grants/webinars_archive.html. The Solicitation can be found at <https://www.ovc.gov/grants/pdfxt/FY-2018-Comprehensive-Services-for-Victims-of-All-Forms-of-Human-Trafficking-Solicitation-508.pdf>.

MARY JO GIOVACCHINI: Good afternoon, everyone. And welcome to today's webinar, the OVC Fiscal Year 2018 Comprehensive Services for Victims of All Human Trafficking, sponsored by the Office for Victims of Crime. So at this time, I would like to introduce today's speaker. We have Doresa Payton, Grant Program Specialist with the Office for Victims of Crime.

DORESA PAYTON: Thank you. Go back one slide please. Can you, go back? Good afternoon, everyone. Good afternoon, everyone. My name is Doresa Payton, and I am a Grant Program Specialist in the Office for Victims of Crime. And this year, I am the point of contact for the FY 2018 Comprehensive Services for all Victims of Human Trafficking Solicitation. Next slide.

Here is the agenda for today's webinar. We will discuss eligibility, purpose of the grant program, program-specific information, goals and objectives, purpose areas, activities that compromise victim safety and recovery.

DORESA PAYTON: ... key activities, award information, budget requirements, critical application elements, how to apply, resources, and we will end with Q & A.

DORESA PAYTON: Eligibility, what organizations are eligible to apply? States, territories, units of local government, federally recognized Indian tribal governments, nonprofit, non-governmental organizations, (including tribal nonprofits), and organizations that specialize in serving American Indian and Alaskan Native victims of human trafficking.

I'm just going to summarize this for you and at the end, if you have any questions, please ask. If you have an Enhanced Collaborative Model to Combat Human Trafficking grant award or you have a Comprehensive Victim Services grant award from year 2016 and 2017, you are not eligible to apply for this program, unless the new proposal includes a distinct geographic scope, not included in your FY 2016 or 2017 application.

The purpose of this program is to enhance the quality and quantity of comprehensive services available to assist all victims of human trafficking as defined by the Trafficking Victims Protection Act of 2000, as amended. This year, this program has three purpose areas in order to fill gaps in services to assist all victims of human trafficking.

Program-Specific Information. Under this program, a victim of trafficking is defined as a person who has been subjected to severe forms of trafficking in persons, which as defined in 22 United States Code, 7102(9) means, sex trafficking in which a commercial sex act is induced by force, fraud, or coercion, or in which the person induced to perform such an act has not attained 18 years of age; or the recruitment, harboring, transportation, provision, or obtaining of a person for labor or services, through the use of force, fraud, or coercion for the purpose of subjection to involuntary servitude, peonage, debt bondage, or slavery.

The primary goal of this program is to enhance the quality and quantity of services available to assist all victims of human trafficking to achieve their goals, which may include increased independence and self-sufficiency, and increased feelings of safety and well-being. Support efforts to increase the capacity of communities through development of interagency partnership, professional training, and public awareness activities.

Provide -- the objectives are to provide comprehensive services to victims of human trafficking, either in-house or through community partnerships, and to develop the capacity to provide comprehensive services. See -- please see pages 6, 7, and 8 in your solicitation that list the comprehensive services. Also, one objective is to -- can you go back one slide please? To work in collaboration with federal, state, and local law enforcement, local service providers, and community- and faith-based organizations to ensure trafficking victims are identified and referred for appropriate services. To conduct training and public awareness activities for professionals and community members, in order to improve their knowledge of human trafficking and their ability to identify and respond to victims. And also to conduct data collection and evaluation activities to determine if the program is meeting stated goals and objectives.

Purpose Area Number 1 is to provide comprehensive services. Comprehensive services will provide funding to victim service providers, with a demonstrated history of providing comprehensive services to victims of human trafficking. Comprehensive services include a range of services that victims of human trafficking often need in order to address their needs for safety, security, and healing. These services include, but are not limited to, case management, shelter, medical care, dental care, mental health treatment and counseling, substance abuse treatment, legal services, education, training, employment assistance, and transportation assistance. OVC anticipates funding approximately six awards under Purpose Area 1, for up to \$775,000 each.

Purpose Area Number 2 is comprehensive services for sustained caseloads [and] will provide funding to victim service providers with a demonstrated history of providing comprehensive services to a sustained caseload of a large number of victims of human trafficking. Comprehensive services include a range of services that victims often need, often need in order to address their needs for safety, security, and healing. These services include, but are not limited to, case management, shelter, medical care, dental care, mental health treatment and counseling, substance abuse treatment, legal services, education, training, employment assistance, and transportation assistance. Applicants should demonstrate a sustained significant caseload of trafficking victims and a high need

in their jurisdiction for services. For an example, the use of waitlists of certain services. OVC anticipates funding approximately four awards under Purpose Area 2 for up to \$925,000 each.

Purpose Area Number 3, capacity building is designed to strengthen the capacity of victim service providers, who have experience serving victims of human trafficking and/or related populations for an example, victims of domestic violence, victims of sexual assault, and/or runaway and homeless youth, but who currently have a limited capacity to implement the comprehensive services model due to limited staff and/or partnership to fully meet the needs of human trafficking victims. Under this purpose area, grantees will carry out a planning phase during the first year of the project for the delivery of comprehensive services and collaboration with community partners. In years two and three of the project period, grantees will provide comprehensive services to victims of human trafficking. OVC anticipates funding approximately eight awards under Purpose Area 3 for up to \$550,000 each.

To avoid receiving reduction in points, please ensure your application does not include activities that compromise victims' safety and recovery. They include: the development and implementation of policies or procedures that exclude any victims from receiving safe shelter, advocacy services, counseling, and other assistance; the development and implementation of policies or procedures that compromise the confidentiality of information and privacy of persons receiving OVC-funded services; the development and implementation of policies or procedures that impose requirements on victims in order to receive services, an example is receive counseling, seek civil or criminal remedies; the development and implementation of policies or procedures that failed to conduct safety planning with victims; the implementation of project designs and/or budget allocations that failed to account for the accessibility needs of individuals with disabilities, and individuals who have limited English proficiency or are deaf or hard of hearing; and the establishment or enhancement of a multidisciplinary collaborative community response, lacking the appropriate policies and procedures regarding victim confidentiality and information sharing for the members.

Key Activities include comprehensive services must be trauma-informed and culturally, linguistically, and developmentally appropriate. OVC expect applicants to offer services that are inclusive as possible of all trafficking victims, services should be provided to survivors of both labor and sex trafficking.

Award Information, approximately 18 awards will be funded. Applicants may apply for grant award in the range of \$550,000 to \$925,000 for a 36-month period of performance. Three years that is. And the start date of the award will be October 1, 2018.

Budget requirements. Break out costs by year, reflecting the 36 months total of project activity. There is a 25% match requirement that can be met via cash or in-kind, and in-kind example would be volunteer services supply for equipment and estimating a value of those services or supply for equipment, and that's a form of in-kind so it's non-cash. Over-matching is not recommended as it becomes a mandatory requirement and it is subject to

audit. Consulting rates may not exceed \$650 per day or \$81.25 per hour for a maximum 8-hour workday.

Budget requirements continued. Under this award, you must dedicate two to five percent of the total budget to conducting training and public awareness activities. You must dedicate two to seven percent of the total budget to Plan for Action Research Activities. And administrative costs are restricted to 10 percent of the total award.

Re -- please -- can you go back one slide, please? For the budget re -- one slide, thank you.

Refer to pages 13, 34, and 35 in the solicitation for additional information regarding these budget requirements.

Critical Application Elements. The Program Narrative. Please note limit of 25 pages and 12 point font, see page 20 of the solicitation for additional information. The budget detail worksheet and budget narrative, which we previously discussed the budget requirement on two prior slides, but see page 24, the solicitation for additional information. Evaluation plan for collecting the data required for this solicitation's performance measures; please see pages 13 and 23 of the solicitation. Project timeline, please see page 36 of the solicitation for what the timeline must include. MOUs, Letters of Intent, or Letters of Support, and subcontract and subgrants, please see page 12 of the solicitation, regarding the submission of one letter of support, which is required from a local, state, tribal and a federal law enforcement agency, and/or prosecutor's office. And training plan, please see pages 13 and 35 of the solicitation.

How to apply, refer to section "How to Apply" on page 37. Applicants must register in, and submit applications through, Grants.gov. Submit application at least 72 hours prior to the application due date. And call the Grants.gov Customer Support Hotline. They're open 24 hours a day, and their numbers are here noted on this slide, if you have any technical difficulties.

Please note this slide, it's very important the following -- the following conditions generally are insufficient -- insufficient to justify late submissions. Failure to register in SAM or Grants.gov in sufficient time. The timeline is there. Failure to follow Grants.gov instructions on how to register and apply as posted on its website. Failure to follow each instruction in the OJP solicitation. Technical issues with the applicant's computer or information technology environment, such as issues with firewalls or browser incompatibility.

The submission deadline. Please note this slide is extremely important. The deadline for this competitive opportunity is 11:59 p.m. eastern time, Thursday, June 25, 2018.

On this slide here, some helpful resources that will help you or assist you with the completion of your application. The DOJ Grants Financial Guide. That's the website to the DOJ Grants Financial Guide. The OVC Website, Map of OVC-Funded Human Trafficking Victim Services, and the OVC Human Trafficking website.

I'll now turn it back over to Mary Jo. Thank you very much.

MARY JO GIOVACCHINI: Hi, everyone, we are going to start the Q & A portion of the webinar, and we do have quite a few questions in the queue here. While we are working on the -- working through the questions, I'm going to leave the following slide up so that you can copy down any of the information. It's contact information for Grants.gov for the technical assistance, if you're having any issues as Doresa had mentioned. And also for the National Criminal Justice Reference Service and their Response Center, the NCJRS Reference Response Center is available for any questions that you may have about the solicitation requirements or general assistance about the solicitation. Their phone number and email address are listed here. And so you have some time while we're working through the questions and you can write that down. So, we are going to -- if you give me one second here and we're going to start up the questions. I'm just having a hard time getting to the top. So the first question is, "the documents read all victims of human trafficking, can organizations address only survivors of sex trafficking?"

DORESA PAYTON: All victims of human trafficking must be served, and that means sex trafficking and labor trafficking, males, females, adults, so that's all victims. Youth -- all victims of human trafficking, which includes labor trafficking and sex trafficking.

MARY JO GIOVACCHINI: Thank you, Doresa. So our next question, "may we please have an example of the types of volunteer match and rates?"

DORESA PAYTON: Sure. A -- one example that I gave, during the presentation was for match, it's either cash or in-kind. In-kind match can be volunteer services. So, you will basically determine the value that that employee is normally compensated if they're volunteering their services to your organization, and then you determine their value and include that as an in-kind match if it meets the requirements. One helpful resource to also get some additional information about in-kind match is on the very second, so I believe it's -- the second to the -- one of the slides where there -- where we knew -- we mentioned the resources. There's the DOJ financial guide. If you click on that link and look there under post award requirements, you will see some more examples of in-kind match.

MARY JO GIOVACCHINI: Okay. Our next question, "can you explain the last paragraph on page 12?" Please give us one second to get there.

DORESA PAYTON: Okay. Page 12, according to my printout here is Purpose Area Number 1. The last sentence or the last paragraph? Well, this particular section here is talking about Purpose Area Number 1. If you're familiar with this particular program, in previous years, this was the primary purpose area. We didn't actually even have the purpose area, the program was basically focused on what this purpose area conveys. So this is -- generally providing comprehensive services for victims of human trafficking, both sex trafficking and labor trafficking. So what we're saying in this particular slide here is under different program under Purpose Area 1 this year, OVC only is planning to award up to six awards, up to the amount of \$775,000 each. When you go through the solicitation

and also it's noted here on this slide, but some additional examples is in the solicitation, regarding what we mean by comprehensive services. Some examples noted here as this reflects is case management, shelter, medical care, and etc. But that's what this is, comprehensive services. So when a victim comes in, applicants that are funded under Purpose Area Number 1 should either be able to provide that services within their organization, or be partnering with an organization that they can refer that victim to, for assistance, as it relates to what this program is designed to provide and that's comprehensive services.

MARY JO GIOVACCHINI: Next question, "is there a list of past or current grant recipients?"

DORESA PAYTON: On the resource page -- which slide was that? Do you recall, Mary, at all?

MARY JO GIOVACCHINI: Oh, the list of resources? Yeah, it should be -- move back.

DORESA PAYTON: Slide number 24. There is a map of OVC-Funded Human Trafficking, that's victim services. There is no listing that I have, but what you can do, my contact information is on the very last slide, and you can reach out to me, and I'll do my best to give you -- answer that question and provide you with some examples.

MARY JO GIOVACCHINI: And I've listed -- I'm showing right now the resources slide, so I'll leave that out for a few minutes before we move to another one, so you have the opportunity to write that information down, if you like.

The next question I will take actually is, "how soon will be webinar be posted?" And we're saying right now approximately 10 business days, it could be a little lesser, a little longer, but it's somewhere in that ballpark.

So the next question, it's a little bit of a longer question. "If an organization is applying under Purpose Area Number 3, building capacity, how should they write the comprehensive services piece of narrative, since the organization may not be currently providing services to human trafficking survivors?"

DORESA PAYTON: They asked if -- there is a competitive opportunity, so I can't tell you how to write your application. If you look here under, on slide number 14, it's described here. Some organizations might have some experience serving victims of human trafficking or victims of domestic violence, or victims of sexual assault, and/or runaway and homeless youth. They can highlight all of that information in their application. In terms of -- if they have partnering organizations, they need to maybe highlight that information as well, but that's pretty much the extent of which I can say regarding that question.

MARY JO GIOVACCHINI: And I'm going to leave slide 14 up here for a little longer, that way you can have a chance to look at it as we move on.

“As we all know, there is specialized services -- a specialized services RFP out as well, does OVC anticipate that one agency could get both awards for the same geography, but distinct project?”

DORESA PAYTON: I really can't speak to another solicitation at this point, but the eligibility requirements are reflected on this slide for this particular program.

MARY JO GIOVACCHINI: “Does OVC anticipate issuing a similar RFP that is geared toward rural areas?”

DORESA PAYTON: Unfortunately, I can't answer that question at this point, if it's not something that's currently already out. If it's not public knowledge or it's not on Grants.gov, that's some -- I'm not sure. However, the source of -- the source -- the location where you can look to look up future competitive grant opportunities is on www.grants.gov.

MARY JO GIOVACCHINI: “In defining all victims of human trafficking, would the applicant need to serve both individuals who are survivors of labor and sex trafficking, and individuals of all ages, children and adults?”

DORESA PAYTON: Yes.

MARY JO GIOVACCHINI: “Our organization treats only adolescent female victims. Are we eligible?”

DORESA PAYTON: Oh, can you repeat?

MARY JO GIOVACCHINI: “Our organization treats only adolescent victim -- female victims, are we eligible?”

DORESA PAYTON: For this particular program you are eligible to apply. However, you must partner with organizations that serve other populations. So if you have an adult that comes in that needs services, you have to be in a position where you can refer them to an organization to receive the required services under this grant opportunity.

MARY JO GIOVACCHINI: “Can you clarify whether applicants who are proposing only evaluation activities, example, only action research, need to include an attachment of Research and Evaluation Independence and Integrity, or is that only necessary with more academic research?”

DORESA PAYTON: I'm sorry, I'm not understanding the question.

MARY JO GIOVACCHINI: Can you clarify -- so, with NIJ solicitations they need a form called Research and Evaluation Independence and Integrity, if they are gonna do any type of research. So this question is asking if -- for this proposal, if somebody is writing a proposal and they're only requesting evaluation activities, would they need to include that form?

DORESA PAYTON: We don't -- that form is not required for this program. Please refer to the solicitation regarding plan for action research activities. This program just requires you to dedicate two to seven percent of your total budget for research activities, and that might include the cost of a consultant. That's when -- primary example is the cost for a consultant and you must have -- they must be—they must use a system that we call a TIMS, Trafficking Information System -- Trafficking Information Management System. They have to use it. So, that's pretty much the requirement of this program as it relates to action research this activities. This is not a research grant.

MARY JO GIOVACCHINI: “Can you give me more guidance on what is considered a sustained caseload?”

DORESA PAYTON: A sustained -- some of the -- we have a number of grantees who have wait lists for services. So, for those particular grantees they were -- they're eligible to apply under sustained caseloads because they had a larger number of victims that they were not able to serve because they didn't have the ability to serve them, because their caseload was so huge, they didn't have the staff and they didn't have the services in place to be able to serve a large number of victims. So, for those victims they have a large caseload, and they have to just justify that based on history. So if they have had a grant for 5 years, they have a timeline of how many victims they have served, they have data that supports that. So they have to justify their need for being funded under Purpose Area 2 based on the number of victims they have served or not been able to serve.

MARY JO GIOVACCHINI: “If we want to partner or collaborate on another organization's OVC Comprehensive Services Application, can we still apply for OVC Specialized Services Funding?”

DORESA PAYTON: Can you repeat the question?

MARY JO GIOVACCHINI: Yes.

DORESA PAYTON: Because I didn't see the question.

MARY JO GIOVACCHINI: “If we want to partner or collaborate on another organization's OVC Comprehensive Services Application, can we still apply for OVC Specialized Services Funding?”

DORESA PAYTON: That question is going to -- I'm going to probably have to answer that question at a later date. If you can call me on my contact number, I'll have to do some research because I'm not as -- because the specialized program is managed by another colleague, but you can give me a call and I can look further into that, that's why my contact information is there. So if there's any questions that we're unable to get today please give me a call and I will definitely follow up with you with an answer.

MARY JO GIOVACCHINI: If you can just give me one second. And I am going to move the slide to Doresa's contact information, and I will leave that up for a few minutes as well as we continue to move through these questions. And thank you all for the questions, they're great.

"If we apply for sustained caseloads and we don't get awarded for this purpose area, are we then considered for one of the other purpose areas?"

DORESA PAYTON: No.

MARY JO GIOVACCHINI: "Can you design sustained caseloads under Purpose Area 2? Is there a range or a more defined description of what that means?"

DORESA PAYTON: No. And there's no defined description of what that means. Basically, it may have provided you with the opportunity to justify the need based on your experience, and based on the number of victims you had served, or have not been able to serve.

MARY JO GIOVACCHINI: And we have another question about that. So I think Doresa's last answer satisfies that -- the next question.

"What does OVC consider to be a significant caseload?" Again, I think Doresa has already addressed that question.

"Are those amounts total for the 36-month period or annual?"

DORESA PAYTON: That's the total for the 36-month period.

MARY JO GIOVACCHINI: "In the past when working with OVC in a variety of projects, our agency has been allowed to conduct research and evaluation internally through our own research department. Would that be considered now, or is that -- or is a completely external evaluator necessary?"

DORESA PAYTON: No. An external evaluator is not necessary although it's good to have an external evaluator. However, you have to either be equipped to provide the services with them or partner with an organization that can provide those services.

MARY JO GIOVACCHINI: "What is the percentage for indirect cost for this solicitation, and does it include every agency within the comprehensive partnership, or the primary organization only?"

DORESA PAYTON: That's the OCFO question, so we have a helpdesk that I can provide you with that information at a later time. You can give me a call, and they would be able to answer that question for you.

MARY JO GIOVACCHINI: "Administrative costs are restricted to 10% of the total award. What if an organization has a federally negotiated, indirect cost rate for federal grants?"

DORESA PAYTON: Again, that's an OCFO question. Please give me a call and I will connect you with someone in OCFO.

MARY JO GIOVACCHINI: "Can more than one grant be written by the same nonprofit?"

DORESA PAYTON: Yes.

MARY JO GIOVACCHINI: "June 25th is a Monday, not a Thursday." Actually, yes, June 25th is Monday. That is correct.

"Where can I get a copy of the solicitation?"

DORESA PAYTON: From grants.gov.

MARY JO GIOVACCHINI: And you can also go to the OVC website under their current funding opportunities which is ovc.gov.

"We are current recipients of the California Governor's Office of Emergency Services Grants Fund under the Innovative Response from Marginalized Victims Program. The program is supported with Federal Victims of Crime Act Funds ... " And I think the rest of your question might have cut off, so whoever is posting the question about the governor's -- California Governor's Office, if you could follow up and give us the rest of that, I am not seeing anything beyond Victim's Assistance Funds.

"Do letters of support count within a page limit?"

DORESA PAYTON: No. Normally the letters of support are additional attachments. The page limit is related to the program narrative.

MARY JO GIOVACCHINI: Copies of PowerPoint will not be sent to anybody directly, but they will be posted to the OVC website. And you will receive an email notifying you when the PowerPoint and the transcript for this Webinar are posted.

DORESA PAYTON: And we will make the correction for the...

MARY JO GIOVACCHINI: And the correction will be made to the slide to reference the proper day.

DORESA PAYTON: Yes, but the due date is actually still June 25, 2018 at 11:59 p.m. Thank you for that information.

MARY JO GIOVACCHINI: "I would like to know if the current receipt of funds -- of these funds renders us ineligible" -- oh, okay. So this is going back to the California question, so

they're receiving funds under VOCA and they want to know if that is going to render them ineligible under this current opportunity. I believe, if I am comprehending that correctly.

DORESA PAYTON: Okay. And if you are comprehending and conveying that correctly and my comprehension is correct, no, you can still apply for this opportunity.

MARY JO GIOVACCHINI: "Can you describe in more detail how OVC is defining sustained caseloads, are there minimum numbers?" Again, I think that question has been addressed earlier. I don't know if you want to add anything to that or not.

DORESA PAYTON: No. It's important for you to be able to justify the need for that, to be -- to qualify under that purpose area.

MARY JO GIOVACCHINI: "Under Purpose Area 2, what is considered a large number of victims of human trafficking?" Again, sorry, I should have read it before I said it out loud.

"If we are providing comprehensive services to human trafficking and domestic violence victims but have not been able to make the human trafficking as robust as possible, is option three the only one for which we qualify, or could we work with option one?"

DORESA PAYTON: You have the opportunity to apply for one of the three purpose areas, so we will leave that decision up to you.

MARY JO GIOVACCHINI: "Our organization was formed in October 2015 and we started providing human trafficking services on October 2017. Are we able to apply if we don't have numbers served in 2015, 2016, and 2017?"

DORESA PAYTON: You can -- based on the solicitation, take a detailed look at it. And if you feel that you can justify the need to apply for this competitive opportunity, please do so.

MARY JO GIOVACCHINI: Can we apply if we only have girl clients who are -- who have been sex trafficking but not labor trafficked?

DORESA PAYTON: For this particular opportunity—I under -- you have to be able to provide services to all victims of human trafficking. So that means your organization has a specific mission, and you must partner with other organizations that are in a position to meet those needs that you cannot meet -- that you cannot meet. So it's either provided in-house, but you -- if you can't, you have to partner or collaborate with other organizations to ensure all victims of human trafficking are served, and that includes sex trafficking victims and labor trafficking victims.

MARY JO GIOVACCHINI: This is a similar question to before as we had earlier, but I'll ask it again and just to reiterate it. "Is the award amount for each year of the 36-month project or is the award amount for the entire 36 months?"

DORESA PAYTON: Thirty-six months, yeah.

MARY JO GIOVACCHINI: "Under Purpose Area 3, must grantee organizations directly provide all Comprehensive Services or can Comprehensive Services be provided in-house and through referrals to community partners?"

DORESA PAYTON: Yes. Hang on one second.

MARY JO GIOVACCHINI: The answer to that question is yes. One second, please. "Is an audit required with application?"

DORESA PAYTON: Is an -- I'm not sure with that question.

MARY JO GIOVACCHINI: If -- the person that asked about the audit, if an audit is required with application, if you could please send a followup and clarify -- a question clarifying with you or asking, that would be great.

"Would the solicitation allow on-call advocates for a 24-hour response?" I -- I'm not -- again, I'm not really sure what your question is. I think what you're asking is if the solicitation would allow for a call center that operates 24 hours that can provide assistance and response, but I'm not 100 percent sure if that's what you're asking. Can you please clarify?

Those individuals that are saying you missed the answer or you did not hear the answer, I don't know which question you're referring to, so then you would need to restate that question. I do see your names, but it's too difficult to scroll through and look to see what you originally asked.

"Is there an opportunity for these grants to recycle in the future, yearly or every three years?"

DORESA PAYTON: This grant opportunity is a 3-year grant.

MARY JO GIOVACCHINI: "Can you use federal volunteer rates to determine in-kind match for value of volunteers?"

DORESA PAYTON: That's a very good question. I'm going to ask you. My solicitation point of contact information is up here, if you can give me a call. A number of organizations do base the value, based on what Department of Labor has in place, so they do refer to Department of Labor to determine the value of the volunteers or an employee who's volunteering. So, that is one source to make that determination. But I would prefer to provide you a list with a little bit more detailed information. But please give me a call. And also refer to the DOJ Financial Guide because there are some helpful links in there as well that may link you to where you can determine that answer.

MARY JO GIOVACCHINI: "Is the two to five percent funding required for action research separate from the required match?"

DORESA PAYTON: The two to -- when you apply for this particular grant opportunity, there's a federal amount and a match amount. When you sum those amounts, you have to determine the two to five percent based on the total award which includes the non-federal match and the federal award amount.

MARY JO GIOVACCHINI: "Page 13, evaluation and collecting data. It mentions that required performance measures meet intended goals related to improved outcomes for child and youth victims. Is this an error or will we only be required to document for that particular population?"

DORESA PAYTON: I'm looking -- can you ask them if they're referring to page 13 of the solicitation?

MARY JO GIOVACCHINI: Yes. That is correct. Page 13, evaluation and collection of data, it mentions that "required performance measures meet intended goals related to improved outcomes of child and youth victims. Is this an error or will we only be required to document for that particular population?"

DORESA PAYTON: We will follow up on that question.

MARY JO GIOVACCHINI: We will follow up with you on that question. Actually, the other thing that you could do is you could go ahead and submit that question to the National Criminal Justice Reference Service, and I'm going to put their information. Again, they have an email address. You can take that -- email that question to that address listed and then we will work along with Doresa and get you an answer.

The one question that came through earlier that somebody missed the answer for is "Could it be repeated or could you tell me where to find the answers in the RFP?" But again, I'm not sure answers to what are you looking for.

"If we receive funding for training but not for victim services, do we need to describe this in reference to page 12, last paragraph, ensuring victims served under this grant are not concurrently served under other federally funded grants?"

MARY JO GIOVACCHINI: So, you know, one second again. "We receive funding for training but not for victim services. Do we need to describe this in reference to page 12, last paragraph, ensuring victims served under the grant are not concurrently served under other federally funded grants?"

DORESA PAYTON: Yes. Please describe that information in the application.

MARY JO GIOVACCHINI: One second as we look through some of these questions. Okay.

Next question, "what were the extraordinary circumstances in reference to the TVAP funding?"

DORESA PAYTON: I'm sorry. I'm not -- we need to clarify that question.

MARY JO GIOVACCHINI: Okay. One second. "Can you discuss the action research in more detail with data collection and evaluation of program and partnering programs to determine better numbers of certain populations?"

DORESA PAYTON: Again, that question is unclear, but please give me a call and we will - I'll get clarification and I'll be able to answer that question for you.

MARY JO GIOVACCHINI: "Is the sole purpose area of the capacity area to move to Comprehensive Services in the future or can we use it to further develop our specific service program? We are currently funded in that area."

DORESA PAYTON: Okay. I'm not saying that that's the sole purpose, but that is one of the purpose areas because there are a number of organizations out there that's serving victims of human trafficking that may not necessarily have the capacity to serve at the level that we describe for Comprehensive Services, generally speaking. So, that is an opportunity for you to eventually provide Comprehensive Services. So, we want to assist you with moving to that level.

MARY JO GIOVACCHINI: "If we are funded via the comprehensive stream, would we be barred from renewing our specific services funded next -- funding next year?"

DORESA PAYTON: So, my -- I guess my question here, are you basically saying to me that you are a current Comprehensive Services grantee, and if you are, what year were you funded? That would be my question.

MARY JO GIOVACCHINI: "Can you please explain the section that talks about how we must ensure that eligible victims served under this program are not concurrently served with other federally funded grant programs?"

DORESA PAYTON: I'm sorry. I'm looking. I'm trying to locate the question. You want to repeat it?

MARY JO GIOVACCHINI: Yes. "Can you explain the section that talks about how we must ensure that eligible victims that are served under this program are not concurrently being served under other federally funded programs or grants?"

DORESA PAYTON: Sure. HHS has a very -- some very similar programs at OVC. So, what we want you to do is not duplicate. If the services are already being provided to the

victims from another funding stream, from HHS, we don't want you to duplicate. So, we don't want you to comingle funds or anything of that nature because that becomes a larger problem. So, that's why we need to know that information in your application.

MARY JO GIOVACCHINI: "If an applicant applies under Program Area 2" -- hold one second. It just disappeared on me. "If an applicant applies under Program Area 2, but is determined by OVC not to qualify as having a sustained significant caseload, but is qualified under Area 1 for Comprehensive Services, is that entity just eliminated from consideration?"

DORESA PAYTON: You do have the opportunity to apply for each purpose area. You will be considered for the purpose area for which you apply.

MARY JO GIOVACCHINI: "Can we provide services to child and adolescence victims of human trafficking only?"

DORESA PAYTON: No, all victims of human trafficking must be served.

MARY JO GIOVACCHINI: "Can one agency apply for more than one grant purpose, meaning writing two proposals?"

DORESA PAYTON: Yes, we previously answered -- yes.

MARY JO GIOVACCHINI: "Do we need to submit a memorandum of understanding to demonstrate partnership with an existing OVC guarantee, or is it significant to explain the partnership in the narrative if we are applying under Purpose Area 3?"

DORESA PAYTON: When you are planning to collaborate or partner with an organization and they become a subrecipient under this award, meaning they're receiving some type of compensation and or providing services, a letter of intent or MOU will be required.

MARY JO GIOVACCHINI: I'm not sure if I asked this question earlier, and I apologize if I have. "Can you speak with -- to working with TVAP and if an agency can have both programs working together?" Okay. I think I missed.

"We serve domestic violence and trafficking victims. Do vol" -- oh, I think I asked that one already, too. Yeah, that one's already asked. One second.

DORESA PAYTON: One question here I see. "We serve domestic violence and trafficking victims, this program is designed to provide services of trafficking victims only." So any match that you use to this grant must be related to trafficking victims. So, if the volunteer is working on a different program, that wouldn't count as a match under this program. If they're working on a program within your organization that's designed to provide services to victims of human trafficking, then yes, that would count as volunteer services. They in fact are volunteering to help meet your -- meet your in-kind match requirement.

MARY JO GIOVACCHINI: "Is there any further guidance you can give for year one of the Capacity Building grant? The solicitation did not include a lot of guidance on the requirement for year one -- is open to."

DORESA PAYTON: Year one is designed to provide an opportunity for a planning phase. So that's to help you get all of your MOUs in place, help you, you know, get your services, and things like that in place, as it relates to being able to provide those needed services. So the first year will be used as your planning phase. The second and third year, the goal is to be able to begin providing those services as it relates to Comprehensive Services to victims of human trafficking.

MARY JO GIOVACCHINI: "Can you provide more detail in what you're expecting from applicants for Purpose Area 2, specifically, how you defined sustained caseloads?" I -- again, I apologize. I should've read the question to myself before reading it out loud. And Doresa has answered that question numerous times.

DORESA PAYTON: If you believe that you can meet Purpose Area Number 2 based on the work that you have been providing or the services that you had been providing to victims of human trafficking and you feel that you have a significant number of victims that you have served, or wanted to be served and you were unable to serve them due a wide range of reasons, then you have to justify that to us as the grantor. And what we would do and we have peer reviewers, they will review your application. They're external to the federal government. They will review your application and provide their assessment. And we internally will take a look at the application and make a decision.

MARY JO GIOVACCHINI: This is a similar question to another one. I'm going to ask it again. "If we applying under Purpose Area 3, do we need to submit MOUs or that can be - - can that be a part of the year one capacity building?"

DORESA PAYTON: Yes; that can be part of the year one planning phase. But you should at least have a letter of support to indicate to us that you have reached out to organizations that are willing to support your effort. And as we move through the planning phase, then we will be requesting a letter of intent or an MOU to more solidify that relationship between the organizations.

MARY JO GIOVACCHINI: And somebody wants to see a list of the websites again, so let me go ahead and move this slide to that -- or to -- the screen to that slide. One second here. Okay. So, there is the list of the web -- the URLs that you had asked for. No.

"Can an agency apply under both Purpose Area 1 and 2?" Yes, you would have to do two...

DORESA PAYTON: Two applications.

MARY JO GIOVACCHINI: "Can you clarify whether comprehensive refers to services or community? We serve a culturally specific population but would have the capacity to do comprehensive services and would welcome all to our services."

DORESA PAYTON: I will -- I'm going to refer you back to the solicitation. If you can start on page number 5 where it defines our Comprehensive Services Model and read all the way through page 8. That provides you with a very solid overview of what we mean by Comprehensive Services. But if it still does not provide you with the information or the clarification that you need, please give me a call.

MARY JO GIOVACCHINI: "If we don't operate a shelter, can we enter agreement for provider to meet" -- I think you're trying to say, "if we don't operate a shelter, can we enter an agreement with a shelter provider to meet that qualification?" I think that's what they're trying to get at.

DORESA PAYTON: And I'm not -- I'm not understanding the question and I apologize.

MARY JO GIOVACCHINI: I believe the individual, they don't have a shelter.

DORESA PAYTON: Okay. I'll just tell them to give me a call. I don't under -- I mean, the question is unclear to me.

MARY JO GIOVACCHINI: Go ahead and then submit that question either directly to Doresa or you can submit it to the National Criminal Justice Reference Service. And again, they will work with her to get you an answer. We are approaching the last few minutes of this webinar. We'll grab a couple more questions here before we end the webinar.

"I know you mentioned that the program evaluator can be internal. However, at the bottom of page 34, it states that the evaluator staff should be external to the applicant organization. Can you clarify?"

DORESA PAYTON: Yes, a number of our organizations actually do provide that services within. Again, as I stated, it's probably best to have an external evaluator. However, a number of organizations do provide that services within, but a lot of times, they also have the opportunity to consult with an evaluator, or organizations who conduct those evaluation services, contingent upon funding.

MARY JO GIOVACCHINI: "Earlier in the webinar, you answered a question that the Research and Evaluation Independence and Integrity attachment was not relevant to the solicitation. However, it does appear on the checklist. Can you clarify?" That checklist is a standardized checklist. However, we welcome you to please submit this question to the National Criminal Justice Reference Service, and we can look into it in a little bit more detail.

Again, the slides and the transcript will be posted to the OVC website, ovc.gov, in approximately 10 business days from the conclusion of this webinar. If you have any questions prior to those being posted, please contact the National Criminal Justice Reference Service, and their information is appearing on the slide right now. But, yes, so this information will be posted, but it will take some time. So if you have any questions prior to that, there is somebody here that can assist you.

“Can you please describe what qualification someone needs to do research component on the grant?” That is getting too much into the scope. You're going to have to use your judgment and submit something, read the -- read the solicitation.

And this will be the last question of the day. Again, if your question was not addressed, we apologize. We are running out of time. But you do have a resource and your question will be answered. Just please submit them to NCJRS and we will get back to you. So, we're not going to forget you and leave you hanging out there. And actually, right now, I'm not seeing any other questions that have not been addressed in one way or another.

Actually, this is kind of an interesting one. “We provide criminal record expungement services to trafficking victims. Does this in and of itself disqualify us from applying or do we need to not use the funds for those services?”

DORESA PAYTON: Page 8 of the solicitation, you can see here that legal services is an allowable service.

MARY JO GIOVACCHINI: It's not?

DORESA PAYTON: It is. Legal services is an allowable service, so please look at page number 8 of the solicitation to find out the services under legal services that are allowable under this program.

MARY JO GIOVACCHINI: And so, at this point, that is going to be the last question that we are able to answer today. Again, we apologize if your question was not addressed during the webinar, but you may submit it and please we urge you to and we welcome your question to be submitted to the National Criminal Justice Reference Service and it will be answered. We thank you very much for joining us today. I -- we hope that you find it helpful. Doresa.

DORESA PAYTON: Thank you very much for your time. If I have any additional questions, please feel free to call me and I will give some additional clarification for you. I may have to consult with the legal team to get some clarification on some of the questions that were answered -- asked here today especially if it relates to evaluation and some of the legal services. But please do not hesitate to give me a call and I definitely will respond to you to ensure that your application is complete and accurate before it's submitted.

MARY JO GIOVACCHINI: Thank you, all, and have a wonderful day.