OVC FY 2018
Enhancing Access to Services Program

June 12, 2018

Presented by:
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Agenda

- Project Goal and Purpose Areas
- Objectives/Activities/ Deliverables
- Eligibility
- Award information
- Critical application elements
- How to apply
- Resources
- Q/A

Overall Project Goal

This program is intended to increase the capacity of community-based organizations within linguistically specific communities to break down the barriers that Deaf, hard-of hearing, and limited English proficient (LEP) crime victims face in accessing services.

Purpose Areas

Purpose Area 1: Linguistically Specific Direct Services

- Priority will be placed on organizations with a history of serving crime victims that propose to use funding to make services more accessible for victims of crime in linguistically specific communities (i.e., Deaf, hard-of-hearing, or LEP victims.)

- Applicants are encouraged to propose projects that will improve access to services for victims of all types of crime within a target community.

- Think beyond DV/SA to other crimes that need to be addressed within a community.

Purpose Areas

Purpose Area 2: Linguistically Specific Training & Technical Assistance (TTA)

- One training and technical assistance provider will be selected to support the Direct Service Sites and other victim service providers and allied professionals.

- TTA will increase the capacity of community-based service providers to meet the language access and service needs of LEP, Deaf and hard-of hearing survivors.

- Must have history of delivering of training and developing TA resources for community-based service providers.

PA 1 Activities: Page 5

- Provide victim-centered and trauma-informed services for victims of crime within linguistically specific communities. Such as:
  - Victim Advocacy
  - Assistance with applying for Victim Compensation
  - Counseling and Support Groups
  - Shelter
  - Other critical services
- Improve accessibility of services to persons with disabilities or specific needs.

PA1: Allowable Activities

- Development and implementation of Language Access Plans.

- Make auxiliary aids and services available.

- Interpretation/translation services.

- Strengthen referral networks and collaboration with other organizations within community on behalf of victims.

- Build staff and community capacity to serve Deaf, hard-of-hearing, and LEP survivors.

PA 2 Activities: Pages 5-6

- Provide TTA to the Direct Service Sites to help them meet project goals.

- Identify subject matter experts to address TTA needs of the grantees.

- Identify promising and evidence-based practices related to improving accessibility of services to crime victims with specific needs, such as Deaf, hard-of-hearing, or LEP individuals.

PA 2: Activities

- Coordinate 1 in-person grantee meeting.
- Coordinate webinars and other training opportunities.
- Provide training at national conferences.
- Develop web-based resources, tools, and other products to increase service providers' competency to address language access and other needs of crime victims.
- Final Report suitable for publication for the victim services field.

Eligibility (See Page 1)

Purpose Area 1 (Linguistically Specific Direct Service Sites): Organizations with a history of providing services to crime victims in linguistically specific communities.

Purpose Area 2: (Linguistically Specific TTA):

Organizations that demonstrate experience in providing training and technical assistance on crime victim services and language access issues for community-base organizations AND experience in developing online publications and TTA resources.

Award Information: Page 7

- PA 1 (Direct Service Sites):

    OVC will fund 10 awards up to $200,000 each for 2 years.

- PA 2 (Training & TA Provider):

    OVC will fund 1 award up to $600,000 for 2 years.

- Awarded by October 1, 2018

Overview of Legal Requirements: Page 33

All awards will be made as "Cooperative Agreements." OVC will have substantial involvement in carrying out award activities.

- The webpages accessible through the "Overview of Legal Requirements Generally Applicable to OJP Grants and Cooperative Agreements - FY 2018 Awards" are intended to give applicants for OJP awards a general overview of important statutes, regulations, and award conditions that apply to many (or in some cases, all) OJP grants and cooperative agreements awarded in FY 2018.

Part 200 Uniform Requirements: Page 8

General information about Part 200 Uniform Requirements that apply to the award recipient and any subrecipients/subawards.

Applicants may also review DOJ Grants Financial Guide at
https://ojp.gov/financialguide/DOJ/index.htm

Award Information

Awards will be made by October 1, 2018; however, the start date of all awards will be delayed.

There will be Special Conditions on the award that holds back funding until the budget is cleared and other issues addressed.

Critical Application Elements

See Page 11.

- Program Narrative
- Budget Detail Worksheet and Budget Narrative

Without these documents, the award will not proceed to peer review.

Other Application Elements

See "What an Application Should Include" on page 11 and the Application Checklist on page 36.

Read Carefully: These pages show all application elements that should be included.

Missing pieces of application packet may result in reduction of points during the peer review.

Program Narrative

- See "What the Application Should Include," pages 12-16.

  – Description of the Issue

  – Project Design and Implementation

    • Time Task Plan

  – Capabilities and Competencies

    • Resume/Curriculum vitae

  – Plan for Collecting Data on Performance Measures

Program Narrative

Plan for Collecting Data for Performance Measurement: See page 15.

Applicants should see the Performance Measurement Tool Questionnaire link, so that they can see the types of data that they will collect and report during the life of the award.

Budget Requirements

See "What an Application Should Include" pages 16-20 for information about what to include in the budget.

Budget Detail Worksheet can be accessed at https://ojp.gov/funding/Apply/Forms/BudgetDetailWorksheet.htm.

Break out costs by year, reflecting 24 months total of project activity.

Budget Requirements (continued)

The Budget Detail Worksheet and Narrative should provide detailed computation for each budget line item.

Budget Narrative needs to show how each line item is necessary to support program goals and activities, and that they are reasonable and cost effective.

Budget Requirements (continued)

- See page 17.
- **All applicants** should include funding to support program evaluation activities that measure grant performance and generate internal improvements.
- **PA 1** applicants- plan to send 2-4 people to attend one grantee meeting hosted by the TTA provider.
- **PA 2** applicants- plan to attend one OVC grantee meeting in DC and host 1 in-person meeting for all 10 grantees in this program.
- **PA 2** applicants- plan for costs associated with delivering TA and publishing online web resources.

Other Attachments

- Information about proposed subawards (if applicable). Page 19.
- Information about proposed procurement contracts (if applicable). Page 19.
- Indirect Cost Rate Agreement (if applicable). Page 20.
- Tribal Authorizing Resolution (if applicable). Page 20.
- Financial Management Questionnaire. Page 21.
- Letters of Support
- Resumes of Key Personnel
- Time-Task Plan

How to Apply

Refer to section on page 26.

IMPORTANT SAM.gov ALERT

- If you are a new entity registering in the System for Award Management (SAM) **or an existing entity that needs to update or renew your SAM registration**, you must submit an original, signed notarized letter appointing the authorized Entity Administrator before your registration will be activated. **Notarized letters must be submitted via U.S. Postal Service Mail.** Read the Alert at https://www.sam.gov to learn more about what is required in the notarized letter, and read the Frequently Asked Questions (FAQs) at https://www.gsa.gov/samupdate to learn more about this process change.

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How to Apply

- Follow all steps on page 28.

- Applicants **must** register in, and submit applications through, Grants.gov.

- Submit application at least 72 hours prior to the application due date.

- Call the Grants.gov Customer Support Hotline at 800–518–4726 or 606–545–5035 (24/7) for technical difficulties.

Technical Problems/ Request for Late Submission

- The following conditions generally are insufficient to justify late submissions:
  - Failure to register in SAM or Grants.gov in sufficient time (SAM registration and renewal can take as long as 10 business days to complete. The information transfer from SAM to Grants.gov can take up to 48 hours.)
  - Failure to follow Grants.gov instructions on how to register and apply as posted on its website.
  - Failure to follow each instruction in the OJP solicitation.
  - Technical issues with the applicant's computer or information technology environment, such as issues with firewalls or browser incompatibility.

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Submission Deadline

11:59. p.m. **eastern time**

Monday, July 16, 2018

Important Contact Information

Technical Assistance for Submitting an Application:

Contact the **Grants.Gov Customer Support Hotline:**

- Phone: 800–518–4726 or 606–545–5035
- Email: support@grants.gov

Solicitation Requirements, Programmatic, and General Assistance:

Contact the **National Criminal Justice Reference (NCJRS) Response Center:**

- Phone: 800–851–3420; TTY at 301–240–6310
- Email: grants@ncjrs.gov; web chat: https://webcontact.ncjrs.gov/ncjchat/chat.jsp
- Operation Hours: 10:00 a.m.– 6:00 p.m., eastern time, Monday through Friday, and from 10:00 a.m.–8:00 p.m., eastern time on the solicitation closing date.

Resources

- DOJ Grants Financial Guide: https://ojp.gov/financialguide/DOJ/index.htm

- Both versions of the Budget Detail Worksheet can be accessed at https://ojp.gov/funding/Apply/Forms/BudgetDetailWorksheet.htm.

Please submit questions during the presentation by using the

Q&A box and selecting all panelists.