

OVC Fiscal Year 2018 Specialized Services for Victims of Human Trafficking

The webinar will begin shortly.



Important Information for Today's Webinar



- **Live-captioning** is available for the deaf or hard-of-hearing. Please click on the Media Viewer to login.
- **Having difficulties hearing?** If you are listening via the computer please click on "Communicate" at the top left of the screen and then "audio connection" to adjust the speaker. If you still cannot hear, use a phone. See the meeting invite for the dial-in information.
- **Need technical assistance?** Please use the **Chat box** and someone will respond to you as soon as possible.
- **Questions about the presentation?** Submit questions at any time during the presentation by using the **Q&A box** and selecting **all panelists**. Questions will be answered at the end of the presentation.

OVC Fiscal Year 2018 Specialized Services for Victims of Human Trafficking

Presented by:

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Office for Victims of Crime





Agenda

- Eligibility
- Purpose of the grant program
- Program-specific information
- Goals and objectives
- Specialized services
- Key activities
- Resource coordination
- Award information
- Budget requirements
- Critical application elements
- Additional attachments
- How to apply
- Resources
- Q/A



Eligibility

- States, units of local government, federally recognized Indian tribal governments, and nonprofit, nongovernmental organizations (including tribal nonprofits).
- Organizations with a demonstrated history of providing victim assistance, social services, legal services, shelter, or mental health services for victims of human trafficking.
- Tribal governments, tribal nonprofits, and organizations that specialize in serving American Indian and Alaska Native victims of human trafficking.



Eligibility (cont.)

- Organizations awarded funding in Fiscal Years (FY) 2016 or 2017 under the Specialized Services for Victims of Human Trafficking solicitation are not eligible to apply for funding, unless the new proposal outlines new services, activities, or a distinct geographic scope not included in the FY 2016 or 2017.



Purpose

- Enhance the quality and quantity of specialized services available to assist all victims of human trafficking, as defined by the Trafficking Victims Protection Act (TVPA) of 2000, as amended.



Purpose

Focus on **five specific services** in order to fill significant gaps in services to assist all victims of severe forms of trafficking:

1. Housing services
2. Economic and leadership empowerment and/or education services
3. Mental health services
4. Substance abuse services
5. Legal services



Program-Specific Information

- Under this program, a victim of trafficking is defined as a person who has been subjected to a “severe forms of trafficking in persons,” which, as defined in 22 U.S.C. § 7102(9), means:
 - i. sex trafficking in which a commercial sex act is induced by force, fraud, or coercion, or in which the person induced to perform such act has not attained 18 years of age; or
 - ii. the recruitment, harboring, transportation, provision, or obtaining of a person for labor or services, through the use of force, fraud, or coercion for the purpose of subjection to involuntary servitude, peonage, debt bondage, or slavery.



Primary Goal

- Enhance the quality and quantity of services available to assist all victims of human trafficking to achieve their goals.
- Support efforts to increase the capacity of communities through the development of interagency partnerships, professional training, and public awareness activities.



Objectives

1. Provide one or more of the five specialized priority service areas for all victims of human trafficking, either in-house or through community partnerships.
2. Work in collaboration with federal, state, and local law enforcement, local service providers, and community- and faith-based organizations to ensure trafficking victims are identified and referred for appropriate services.



Objectives (cont.)

3. Conduct training and public awareness activities for professionals and community members in order to improve their knowledge of human trafficking and their ability to identify and respond to victims.
4. Conduct data collection and evaluation activities to determine if the program is meeting stated goals and objectives.



Priority Area #1

Housing

- Specialized short-term, emergency, transitional, or short-term safe housing or shelter programs.
- Shelter programs must be operational.
- Demonstrate a history of providing housing and shelter services.
 - Note: Proposals that include new construction or renovation of a housing or shelter facility will not be accepted.



Priority Area #2

Economic Empowerment/Education Services

- Examples of allowable programs include, but are not limited to:
 - vocational/skills training
 - financial counseling
 - job readiness assistance
 - education programs
 - assistance with educational and professional certifications



Priority Area #3

Mental Health Services

- Examples of allowable programs include, but are not limited to:
 - evidence-based prevention, treatment, trauma-informed and recovery support services
- Services such as care coordination; peer support; integrated mental health and substance use, as well as medical services must be included.



Priority Area #4

Substance Abuse Services

- Examples of allowable programs include, but are not limited to:
 - evidence-based prevention, treatment, trauma-informed and recovery support services.
- Services such as care coordination; peer support; medication-assisted therapies; integrated mental health, substance use, and medical services must be included.



Priority Area #5

Comprehensive Legal Services

Examples of allowable services include, but are not limited to:

- Immigration assistance
- Assistance with civil legal remedies such as family law
 - Includes divorce, custody, and child support; emancipation, dependency, or guardianship; and family reunification
- Protective orders
- Employment law (including wage and hour claims)
- Public benefits access
- Crime victims' rights enforcement
- Other civil legal remedies and legal resources available



Priority Area #5 (cont.)

Unallowable legal costs and activities:

- Criminal defense services
- New: direct representation on vacatur or expungement matters, through court filings or through other litigation services



Key Activities

- Specialized services must be trauma-informed, linguistically, and developmentally appropriate.
- Offer services that are as inclusive as possible of all trafficking victims.
 - Services should be equally provided to survivors of both labor and sex trafficking.
- Services may be provided in-house or through referrals to community partners.



Key Activities (cont.)

- Applicants must include a plan to ensure that case management is provided for all victims of human trafficking receiving the OVC-funded specialized service.
 - Note: Funds awarded under this program are intended primarily to support the costs of one or more of the five specialized priority areas.



Training Plan

- Plan must include the following activities:
 - conducting local trainings for project partners and other community members
 - public awareness activities
 - providing staff with professional development opportunities
- Requires 2-5% of the total project budget, including match funds



Plan for Action Research

- Plan must assess program performance through the life of the award.
- The plan must include the following information:
 - A description of the proposed action research consultant(s)
 - A description of the qualifications of the consultant(s)
 - Identification of key staff who will be involved in action research activities and the work of the consultant
 - An explanation of the basic methodology and timeline for the action research.
- Evaluator should be external to the applicant organization.
- Requires 2-7% of the total project budget, including match funds.



Resource Coordination

1. Document how the new proposal either supports different services than those already funded, or provide strong justification why additional funding is needed to fill existing gaps in services; and
2. Describe how these services will be coordinated within the geographic area.



Award Information

- \$14 million
- Approximately 20 awards will be funded
- Applicants may apply up to \$700,000 for a 36-month period of performance
- Start date: October 1, 2018
- Award notifications will be made by September 30, 2018



Budget Requirements

- Budget Detail Worksheet and the Budget Narrative are now combined in a single document referred to as the Budget Detail Worksheet.
- Applicants should use the Excel version.
- Break out costs by year, reflecting 36 months total of project activity.



Budget Requirements (cont.)

- Personnel costs: clearly demonstrate the percent of time that each staff person will dedicate to key program activities:
 - direct victim services
 - training
 - action research
- Consultant rates may not exceed \$650 per day or \$81.25 per hour for a maximum 8-hour workday



Budget Requirements (cont.)

- Must dedicate 2-5% of the total budget to conducting training and public awareness activities
- Must dedicate 2-7% of the total budget to evaluation activities
- Administrative costs restricted to 10% of the total award



Match Requirements

- 25% match requirement: cash or in-kind
 - Cash match (hard) includes cash spent for project-related costs.
 - Third party in-kind match (soft) includes, but is not limited to, the valuation of non-cash contributions. “In-kind” may be in the form of donated services, supplies, equipment, or space.



Match Requirements (cont.)

- Example: 75%/25% match requirement for a federal award amount of \$700,000

$$\frac{\$700,000}{75\%} = \$933,333 \quad 25\% \times \$933,333 = \$233,333 \text{ match}$$

- Over-matching is **not** recommended (but is allowed).
 - Becomes mandatory and subject to audit.
- Matching funds are restricted to the same use of funds as allowed for the federal funds.
 - If it is not allowable under the federal award, it is not allowable as match.



Critical Application Elements

1. Program Narrative (p. 15-19)
2. Budget Detail Worksheet/Budget Narrative (p. 20-24)
3. Project Timeline (p. 31)
4. Training Plan (p. 30)
5. Plan for Action Research (p. 29-30)
6. MOUs, Letters of Intent, and Subcontracts/Subgrants (p. 31)
7. NEW: Letters of Support from **Law Enforcement** and/or **Prosecutorial Agencies** (p. 31)

Applicants must provide at least one letter of support from a local, state, tribal, and/or federal law enforcement agency and/or a local, state, tribal and/or federal prosecutor's office(s). Note that law enforcement and prosecutors' offices providing letters of support may do so for multiple applicants.



Additional Attachments

- Indirect Cost Rate Agreement (if applicable, p. 24)
 - Indirect costs may be charged to an award only if:
 - a) The recipient has a current (unexpired), federally approved indirect cost rate; or
 - b) The recipient is eligible to use, and elects to use, the “de minimis” indirect cost rate described in the Part 200 Uniform Requirements, as set out at 2 C.F.R. 200.414(f).
- Financial Management and System of Internal Controls Questionnaire (including applicant disclosure of high-risk status) (p. 24-25)



Additional Attachments (cont.)

- Applicant Disclosure of Pending Applications (p. 25-26)
- Research and Evaluation Independence and Integrity (p. 26-28)
- Project Timeline (p. 31)
- Position Descriptions and Resumes (p. 32)



How to Apply

- “How to Apply” section - page 32
- Register in, and submit applications through, Grants.gov
- Acquire or maintain current registration in the System for Award Management (SAM)
- Submit application **at least 72 hours prior** to the application due date
- Call the Grants.gov Customer Support Hotline at 800–518–4726 or 606–545–5035 (24/7) for technical difficulties



How to Apply (cont.)

- The following conditions generally are insufficient to justify late submissions:
 - **Failure to register in SAM or Grants.gov in sufficient time** (SAM registration and renewal can take as long as 10 business days to complete. The information transfer from SAM to Grants.gov can take up to 48 hours.)
 - **Failure to follow Grants.gov instructions** on how to register and apply as posted on its website.
 - **Failure to follow each instruction** in the OJP solicitation.
 - **Technical issues** with the applicant's computer or information technology environment, such as issues with firewalls or browser incompatibility.



Submission Deadline

11:59 p.m. EST

Wednesday, June 27, 2018



Resources

- DOJ Grants Financial Guide:
<https://ojp.gov/financialguide/DOJ/index.htm>
- OVC Website: Map of OVC-Funded Human Trafficking Victim Services:
<https://ovc.ncjrs.gov/humantrafficking/traffickingmatrix.html>
- OVC Human Trafficking Website:
<https://ovc.ncjrs.gov/humantrafficking/index.html>
- Budget Detail Worksheet can be accessed at
<https://ojp.gov/funding/Apply/Forms/BudgetDetailWorksheet.htm>



Please submit questions during the presentation by using the Q&A box and selecting all panelists.

Important Contact Information



Technical Assistance for Submitting an Application:

For technical assistance with submitting an application, contact the **Grants.Gov Customer Support Hotline:**

- Phone: 800–518–4726 or 606–545–5035
- Email: support@grants.gov

Solicitation Requirements, Programmatic and General Assistance:

For programmatic and general assistance with the solicitation requirements, contact the **National Criminal Justice Reference Service (NCJRS) Response Center:**

- Phone: 800–851–3420
- Email: at grants@ncjrs.gov
- web chat at <https://webcontact.ncjrs.gov/ncjchat/chat.jsp>.