

OVC Fiscal Year (FY) 2018 Victim Assistance Fellowship: Translation & Dissemination of Statistical Data June 7, 2018

Presented by:

Lynn Langton, Chief, Victimization Statistics, BJS

And

Mary Atlas-Terry, Victim Justice Program Specialist, OVC





Agenda

- Project Background and Goal
- Objectives/Activities/ Deliverables
- Eligibility
- Award information
- Critical application elements
- How to apply
- Resources
- Q/A



Overall Project Goal

Assist OVC and BJS in meeting the needs of the crime victim services field to improve the integration of statistical data and findings into victim services practice.



Objectives

- Identify ways in which BJS and OVC statistical data and other statistics on crime and justice are currently used by the victim service field.
- Identify existing BJS data fields and measures that support the key research objectives of OVC and the victim services field.
- Recommend ways in which OVC and BJS statistical collections and measures could be altered or enhanced to increase the practical use of the data for the victim service field.



Objectives

- Identify and use innovative outlets and modes for the dissemination of OVC, BJS and other agency statistical data relevant to the victim service field.
- Raise awareness about OVC initiatives and BJS statistical data collections.



Activities— See Pages 5-6

- Gather information.
- Identify pertinent research questions.
- Assist in development of program evaluation metrics.
- Routine meetings with OVC and BJS staff.
- Presentations, conference panels, working groups, forums, and meetings with stakeholders.
- Produce reports/speeches/bulletins/articles/materials to disseminate statistical data to victim service stakeholders.
- Provide feedback and recommendations on OVC resources and products.



Eligibility

- Eligible applicants are individuals.
- Substantial knowledge of data and research related to victimization and victim services.
- Prior experience regarding the funding and administration of victim assistance and compensation programs and needs in the victim service field.
- Skills to communicate orally and in writing with a broad audience of stakeholders.
- Preference will be given to applicants with a background in statistics or survey methodology.



Award Information

- OVC will make one (1) award in the form of a Cooperative Agreement.
- Applicants may apply for an award of up to \$400,000 for a 2-year project period.
- Start date: October 1, 2018



Grantee Fellows

- Must plan to be onsite at either OVC or BJS in Washington, DC.
- Expected to work full-time on grant related activities and deliverables.
- OVC or BJS will provide workspace, equipment, telephone, computer, office supplies and internet access.



Grantee Fellows

- Are not federal employees.
- Must manage their grant award as required by
 - the DOJ Grants Financial Guide at <https://ojp.gov/financialguide/DOJ/index.htm>.
 - the solicitation goals, objectives, and activities.
 - award special conditions.
- The grant is monitored by an OVC Program Specialist to ensure activities and deliverables are completed.



Grant Requirements

The webpages accessible through the “[Overview of Legal Requirements Generally Applicable to OJP Grants and Cooperative Agreements - FY 2018 Awards](#)” are intended to give applicants for OJP awards a general overview of important statutes, regulations, and award conditions that apply to many (or in some cases, all) OJP grants and cooperative agreements awarded in FY 2018.



Critical Application Elements

The following minimum application elements are required for the application to be reviewed:

- Program Narrative
- Budget Detail Worksheet and Budget Narrative
- Resume/curriculum vitae

But please submit ALL documents noted within “What an Application Should Include”, starting on page 10.



Program Narrative

- See “What the Application Should Include”, page 12-13.
 - Description of the Issue
 - Project Design & Implementation
 - Time-Task Plan
 - Capabilities and Competencies
 - Resume/Curriculum vitae
 - Plan for Collecting Data on Performance Measures
 - See table on page 33.



Budget Requirements

See “What an Application Should Include” pages 14-16.

Budget Detail Worksheet can be accessed at <https://ojp.gov/funding/Apply/Forms/BudgetDetailWorksheet.htm>.

Break out costs by year, reflecting 24 months total of project activity.

Budget Requirements (continued)



See page 15 for allowable expenses under this program.

- Salary (24 months)
- Fringe benefits
- Travel expenses (6-8 trips)
- Supplies (business cards, books, resources)
- Other Costs (work cell phone, and training registration fees)



Other Attachments

- Disclosure of Lobbying Activities
- Applicant Disclosure of Pending Applications
- Time-Task Plan (See page 12)
- Resume/Curriculum Vitae (See page 23)
- Sample work products previously published/completed. (See page 23)



How to Apply

See note on page 24 about “Applying as an Individual”. There is a special registration link for Individuals.

Complete all steps starting on page 25
“EXCEPT Steps 1,2, and 4”.

Note: Use your name as the “Legal Name” and the “Authorized Representative”.



How to Apply

- The Catalog of Federal Domestic Assistance (CFDA) number for this solicitation is 16.582, titled “Crime Victim Assistance/Discretionary Grants.”
- The Funding Opportunity Number (FON) is OVC-2018-14280.



How to Apply- Start now.

- Applicants **must** register in Grants.gov well before you try to “submit” your application.
- Submit application at least 72 hours prior to the application due date
- Call the Grants.gov Customer Support Hotline at 800–518–4726 or 606–545–5035 (24/7) for technical difficulties with Grants.gov.



How to Apply (continued)

- The following conditions generally are insufficient to justify late submissions:
 - Failure to register Grants.gov in sufficient time to set up your user name, password or AOR profile.
 - Failure to follow Grants.gov instructions on how to register and apply as posted on its website.
 - Failure to follow each instruction in the OJP solicitation.
 - Technical issues with the applicant's computer or information technology environment, such as issues with firewalls or browser incompatibility.



Submission Deadline

11:59. p.m. **eastern time**

Monday, July 9, 2018

Important Contact Information



Technical Assistance for Submitting an Application:

For technical assistance with submitting an application, contact the **Grants.Gov Customer Support Hotline:**

- Phone: 800–518–4726 or 606–545–5035
- Email: support@grants.gov

Solicitation Requirements, Programmatic, and General Assistance:

Contact the **National Criminal Justice Reference (NCJRS) Response Center:**

- Phone: 800–851–3420; TTY at 301–240–6310
- Email: grants@ncjrs.gov; web chat: <https://webcontact.ncjrs.gov/ncjchat/chat.jsp>
- Operation Hours: 10:00 a.m.– 6:00 p.m., eastern time, Monday through Friday, and from 10:00 a.m.–8:00 p.m., eastern time on the solicitation closing date.



Resources

- DOJ Grants Financial Guide:
<https://ojp.gov/financialguide/DOJ/index.htm>
- Both versions of the Budget Detail Worksheet can be accessed at
<https://ojp.gov/funding/Apply/Forms/BudgetDetailWorksheet.htm>.



Please submit questions during the presentation by using
the
Q&A box and selecting all panelists.