

[Transcript from the OVC Fiscal Year 2019 Direct Services to Support Victims of Human Trafficking preapplication webinar, which was held June 14, 2019. The archived webinar can be found at: <https://www.ovc.gov/grants/webinars.html>.]

MARY JO GIOVACCHINI: Good afternoon, everybody. And welcome to today's webinar, OVC Fiscal Year 2019 Direct Services to Support Victims of Human Trafficking, hosted by the Office for Victims of Crime. At this time, I would like to introduce today's presenters, Doresa Payton, Victim Justice Program Specialist; Mary Atlas-Terry, Victim Justice Program Specialist; and Ivette Estrada, Victim Justice Program Specialist, all with the Victims of Crime.

MARY ATLAS-TERRY: Hello, everybody. My name is Mary Atlas-Terry and I'm one of the Program Specialists at OVC on the Human Trafficking Team. On behalf of the Office for Victims of Crime, welcome to this webinar about the OVC Fiscal Year 2019 Direct Services to Support Victims of Human Trafficking funding opportunity. And thank you so much for your interest in and your support of OVC programs in general.

Today, Doresa, Ivette, and I will be highlighting the key information you need to know about this funding opportunity, including a discussion about eligibility, what OVC is hoping to accomplish with this funding, specific details about each purpose area and focus area, and how to apply. We will definitely take time to answer questions that you submit during the webinar and provide guidance on how to submit questions that may come up later. We recommend that you have a copy of the solicitation in front of you so that you can follow along and take notes as you go.

The Office for Victims of Crime is one of the federal grantmaking organizations within the U.S. Department of Justice, Office of Justice Programs. OVC is committed to enhancing the Nation's capacity to assist crime victims and providing leadership in changing policies and practice to promote justice and healing for all victims of crime. Since the 1980's, OVC has played a leadership role in providing federal funding across the U.S. states and territories to support direct services for victims and survivors of crime and upholding crime victims' rights. We also provide training, technical assistance, and many helpful resources on a range of crime victims' issues to help service providers and allied professionals in the field to better serve crime victims.

Many of you may be very familiar with applying for OVC funding. So, many of you know that in--over the past years, OVC has often released separate funding opportunities for some of our longest standing direct services programs. This year, we've merged three of our core programs into one solicitation. The purpose areas and focus areas that we'll be discussing in this solicitation align with the names of previously distinct program solicitations. So, please read carefully to find exactly what fits your need the most. For example, if you're looking for funding to provide a comprehensive array of services to victims of trafficking, you'll find that here in the solicitation. If you're looking for funding to fill an existing gap in a very specialized, concrete type of service, you'll find that here. And if you're looking for funding to support the victim service provider's role within a--an

Enhanced Collaborative Model [ECM] Human Trafficking Task Force, you can also find that here.

By statute, grants under this program may be awarded to states, territories, units of local government (such as a city or county public agency), federally recognized Indian tribal governments, and nonprofit, nongovernmental organizations. And these are organizations that are--that are defined as an organization that is described in section 501(c)(3) of Title 26 and is exempt from taxation under 501(a) of that same title. OVC is seeking applications from service providers who can demonstrate experience in serving victims of human trafficking and/or related populations. Grantees awarded funding in fiscal years 2017 and '18, so OVC grantees awarded funding in fiscal year '17 and '18 under the previous programs of Comprehensive Services, Specialized Services, and the Enhanced Collaborative Model Task Force, are not eligible to apply under this program, unless there are some very specific circumstances. So you're not eligible to apply unless the new proposal outlines new services, activities, budget items that are--that are very different from what you previously committed under your current OVC award. You may consider applying under this program if you want to expand services into a very different geographic area that was not included in your previous OVC grant. So, again, if you have a current OVC grant that was awarded in FY '17 or '18, please do not apply for funding under this solicitation unless what you propose is distinctly different from what you already committed to do under your OVC award.

Applicants may submit more than one application under this solicitation. However, they must clearly note on each application which program area or focus area they're applying for. If you decide to compete for more than one funding opportunity under this solicitation, submit the application with the understanding that you may only be selected for one of them. However, it's important to note that OVC has, at times, made more than one award to an organization in a fiscal year. If you were to be selected for two awards, financial holds may be placed on each award until it's clear that the two projects have completely separate activities and do not duplicate each other in the scope of activities or the budget. OVC welcomes applications under which two or more entities would carry out the federal award. Only one entity may be the applicant. Any other partners must be proposed as subrecipients or subgrantees. The primary applicant would be the entity that would have the primary responsibility for carrying out the award including administering the funding and managing the entire project.

This solicitation is being funded with money appropriated to the Department of Justice through the Trafficking Victims Protection Act, or the TVPA. As such, grantees awarded under this program will use the federal definition of a victim of human trafficking as defined by the TVPA. Please refer to pages 5 and 6 of the solicitation for the exact language that we'll be using for defining sex trafficking and labor trafficking. Applicants funded under this program must be able to use this definition to identify victims of trafficking out of the populations of clients that they're already serving.

All of the funding provided under this solicitation, under each program area and purpose area--and focus area is intended to meet these overarching program goals. All of the

awards that will be made will be for the purpose of enhancing the quality and quantity of services available to assist victims of human trafficking so that they may achieve their individual goals, which may include increased independence, self-sufficiency, and increased feelings of safety and well-being. All awards will also provide funding for direct services to victims of sex trafficking and labor trafficking, and for efforts to increase the capacity of communities to respond to human trafficking through development of interagency partnerships, professional training, and public awareness activities.

On this screen, you'll see the outline of the solicitation and how each purpose area is organized and the different categories of funding opportunities that are available. The two primary programs are Comprehensive Services for Victims of All Forms of Trafficking which has its own competition ID. And Purpose Area 2, Specialized Services which has a separate competition ID that you should note. Under the Comprehensive Services purpose area, there are three different categories, [Focus Area 1:] Building Capacity to Provide Comprehensive Services, [Focus Area 2:] Sustaining Capacity to Provide Services, and Focus Area 3 is Comprehensive Services and Partnership Within an Enhanced Collaborative Model Task Force. So each of my coworkers, Doresa, Ivette, and I will be describing each of these programs as we go through this webinar.

So, a summary of the federal award information that you should know. You'll see this listed on page 17 of your solicitation. So under Purpose Area 1, for Comprehensive Services, Focus Area 1: Building Capacity, we hope to make awards, each of them could be up to \$550,000, over a 3-year period. Focus Area 2 for Sustaining Capacity, applicants could apply for up to \$925,000, over a 3-year period. And Focus Area 3, which is the Enhanced Collaborative Model Task Force Partnerships - Victim Services, those awards may be up to \$900,000, for a 3-month period [3-year period]. And Specialized Services may request funding up to \$650,000, over a 3-year period. The max--All applicants must submit applications with budgets that request the funding for the full 3-year period. This slide and page 17 also note the anticipated start dates of the projects. So, most of the projects may start in January 2020. It's important to note that you should anticipate the likelihood of delayed start dates even past these projected dates of January 2020. While the selected applicants go through an intensive budget review and approval process that may take quite a few months, [the] selected applicants would not be allowed to start the project until the budget is cleared. The start date for the Enhanced Collaborative Model Task Forces, if they're funded and the budget is cleared, that could possibly start on October 1, 2019, which would match the--what the law enforcement partner may be able to start. It's important to note that on these federal awards, there is a 25 percent local match contribution required on each award. Please see page 19 for more information on how you can calculate the match that's required for the amount of the federal award that you're going to be requesting. The match requirement is a particularly important thing to consider if you already have OVC funding where you're required to produce match or you're thinking about submitting multiple applications under more than one program. It's really important to consider that match; that's going to be required for every--all of the programs.

And the last overview slide, we wanted to go through is just the issue of a grant versus a cooperative agreement. A new aspect related to the solicitation is that OVC is making most awards under this program as grants, rather than cooperative agreements. Under the Comprehensive Service Focus Area 1: Building Capacity, the Focus Area 2 for Sustaining Capacity, and Purpose Area 2: Specialized Services; all of these will be made as grants. The only awards that will be made as a cooperative agreement will be under the Focus Area 3 for Enhanced Collaborative Model Task Force. Generally, most grantees do not see a significant difference between a grant or a cooperative agreement in the way the awards are made or in the requirements related to administering the award. The biggest difference is that with a cooperative agreement, OVC grant managers have more responsibility for general oversight, review and approval of key personnel, and general coordination and approval of activities funded under the award. Awards made as cooperative agreements also have an additional reporting requirement related to conferences and events hosted by the award recipient.

Either way, regardless of the type of instrument that's used to make the award, OVC has the responsibility to monitor each project and ensure that the grantee is meeting all the programmatic, administrative, and financial requirements and ensure that the federal awards are being used as planned. And all grantees, regardless of the funding instrument have the access to information to support--information, support, and training and technical assistance, as you need, throughout the life of the grant.

So, now I'm going to pass to my colleague, Doresa. She can talk about information on the Comprehensive Services Focus Area 1 and 2.

DORESA PAYTON: Thank you very much, Mary. Good afternoon. My name is Doresa Payton and I am the Program Point of Contact for Purpose Area 1, Focus Areas 1 and 2. Purpose Area 1 - Focus Areas 1 and 2: Comprehensive Services, applicants must ensure a comprehensive array of services are provided to victims of all forms of human trafficking. Sex trafficking and labor trafficking victims must be served. U.S. citizens and foreign national victims must be served. Males and female victims must be served. Adults and minor victims must be served. Your Program Narrative must explicitly identify these victims in both forms of trafficking.

This slide lists the comprehensive services that must be provided to victims either in-house or through project partners. Please refer to Appendix B on page 51 of the solicitation for the chart that must be completed and submitted with your application. Case management, childcare, client intake, client orientation/life skills, clothing/food/basic necessities, crisis intervention, documentation assistance, education/job training, employment readiness and assistance, and so forth. Please refer to Appendix B located on page 51 for additional information. And please keep in mind that that chart must be completed and submitted with your application.

Purpose Area 1, Focus Area 1 is to--is for Building Capacity to Provide Comprehensive Services. This focus area provides a competitive opportunity for organizations that serve victims of trafficking but might not have the funding, staff, and partners to provide

comprehensive services. The first year of the grant project period is designed to plan and develop the grant. The second and final year of the grant period, you will be required to provide Comprehensive Services and submit memorandums of understanding [MOUs] to OVC from partnering organizations.

Focus Area 2: Sustaining Capacity to Provide Services to Victims of Human Trafficking. Applicants under Focus Area 2 are experienced service providers and their goal is to sustain capacity to provide comprehensive services.

The objectives and deliverables, if you're not providing services in-house, you must develop referral plans for comprehensive services through your community partners. So, that's one of the deliverables that you will be required to submit if you're not providing those services in-house. You must also work in collaboration with federal, state, and local law enforcement, local service providers, and community- and faith-based organizations to develop comprehensive response protocols.

You must also conduct training and public awareness activities for professionals and community members to improve their knowledge and their ability to identify and respond to victims. You must also conduct data collection and action research activities to determine if the program is meeting stated goals and objectives. Additional information can be found on page 9.

You must submit a comprehensive final report for the entire project at the end of the performance period. The final report is due 90 days after the project period ends and should reflect a summation of your 3-year grant.

I'm going to now turn it over to Mary Atlas-Terry to discuss Purpose Area 1, Focus Area 3.

MARY ATLAS-TERRY: Okay, everyone. Hello. I'm going to be talking about Focus Area 3, Comprehensive Services and Partnership Within the ECM Task Forces. And this starts on page 11 of the solicitation. The overarching goal of this particular focus area is to support the provision of a comprehensive array of services to victims of sex trafficking and labor trafficking who are identified in the geographic regions where multidisciplinary human trafficking task forces are operating.

Over the past few years, OVC has been partnering with the Department of Justice's Bureau of Justice Assistance or BJA to administer the Enhanced Collaborative Model Task Force program. In the past, victim services and law enforcement agencies would submit identical applications for funding under this program. And many of the requirements of the program were tied equally to each partner. In some ways, this was good. But in other ways, it was very difficult for OVC and BJA to manage and sometimes very challenging for grantees to manage on the ground. So, this year, we're trying something different by allowing the law enforcement agencies to apply separately to the Bureau of Justice Assistance, to BJA. And victim service providers would submit separate application to OVC. Each applicant would demonstrate their own individual strengths as a member of the multidisciplinary human trafficking task force as a leader or a partner.

So, again, this solicitation is for--This focus area is for service providers working as a partner within a multidisciplinary Human Trafficking Task Force. They must have demonstrated experience serving victims of human trafficking. And they must submit, at the time of their application, an MOU with a law enforcement agency who is seeking funding from the Bureau of Justice Assistant--Assistance. The most significant document that's going to be linking the two applications together from the OVC application and the BA--BJA application is the MOU. For some of you who are thinking about applying to this program, your law enforcement partner should already have reached out to you to develop this MOU. Please see page 39 of the solicitation for information about what should be included in the task force MOU for Focus Area 3 applicants.

Okay. So, this is just another note to say Focus Area 3 only supports the activities of the victim service provider who's going to work most closely with law enforcement organization to implement the task force. As with all OVC awards, you can identify the lead applicant and the--and subaward partners to help you carry out activities. Law enforcement agencies who are applying under the Human Trafficking Task Force Program under BJA already submitted their applications to BJA. Within their applications, they were required to lay out how they plan to implement the task force. And they already named the primary victim service provider who they plan to work with on this multidisciplinary team. We just wanted to say, here, that OVC acknowledges that for many of you who've been waiting for this funding opportunity to be released, it may have been inconvenient and difficult that the BJA solicitation already opened and closed before you had a real opportunity to coordinate on the submission of your application. The timing of the release of the solicitation was not in OVC's control. And we do feel badly about any inconvenience this might have caused. But that said, you can still coordinate with your law enforcement partner on your appli--on your OVC application. On page 5 of the solicitation, you'll see the link to the [BJA solicitation](#) that supported the law enforcement's role on the task force. And you can certainly engage your law enforcement partner and request to see the application that they've submitted. It's important to note that each ECM applicant will be--apply separately and will be evaluated separately in a competitive review process. Awards will be made by OVC and BJA based on the strength of each application. OVC will meet with BJA to discuss the best applications and, to the extent possible, will attempt to award victim service provider and a law enforcement agency in each task force community. However, it's really important to note that in all cases, each applicant must be able to implement their own proposed project, regardless of whether or not their partner was funded.

So, similar to what Doresa said for the Comprehensive Service other focus areas, task force--service providers involved with the task force must ensure a comprehensive array of services are provided to victims of all forms of human trafficking. And that means sex trafficking and labor trafficking, U.S. citizens, foreign nationals, legal permanent residents, adults as well as minors, male--and males as well as females.

Doresa described the same types of services for the task forces are required for all of the Comprehensive Service focus areas. From case management to shelter, to transportation,

to job placement, and medical, and mental health services. The Program Narrative that you submit for all of these comprehensive service applications must describe how each of the services listed in Appendix B will be provided for victims of all forms of human trafficking, either in-house or through project partners. You must name the partner who'll provide the service and indicate who that partner will have the capacity to serve. The application should clearly show that you have a service strategy in place to serve any victim of trafficking that may be identified including male victims, labor trafficking, foreign national victims, and victims who have culturally or linguistically specific service needs.

In addition to describing in the Program Narrative, how you'll provide these--each of these services, you may complete the table that's listed in Appendix B to name the organization that will work with you to provide each service. Organizations who help you deliver these services must submit Letters of Intent or MOUs to document their agreement to provide that service either in-kind or through fee-for-services through the federal award. And you must dedicate sufficient funding in the budget to support a comprehensive array of services. Each--and each service should have a specific line item in the budget.

Focus Area 3 applicants should submit a Program Narrative that clearly outlines how you'll meet each of these goals and objectives. Again, to develop and implement a coordinated community-wide approach that ensures that all of the services listed in Appendix B will be made available for victims of all forms of trafficking. You'll be--each of--Each award recipient must develop trauma-informed intake and screening process to identify victims as victims of human trafficking defined by the TVPA.

Award recipients must provide substantive participation or they may lead multidisciplinary human trafficking task force activities. They must assist in the development of operational protocols that outline the roles and responsibilities of task force members and the multidisciplinary response to victims of trafficking identified by the task force. So, I want to say here that you may include staff positions and line item costs in your budget to support these task force activities in addition to the costs that you already were planning related to direct services. And you can see page 12 in your solicitation for examples of the types of protocols we expect to be developed by the multidisciplinary task forces.

We are also expecting awards funded under this program, the service providers, to provide input on all task force activities related to engaging victims of human trafficking to ensure that the community response to trafficking is victim-centered and trauma-informed. And we expect you to develop training for task force partners and other community-based agencies to help the community build capacity to identify trafficking victims and provide appropriate services to survivors.

We're asking you, similar to the overall goals and objectives of the entire program, is to develop public awareness and outreach materials in coordination with the task force to inform the community about the services that are available to victims of trafficking. We're asking you to participate in data collection and action research activities to determine if the victim service program is meeting the stated goals. And we expect a comprehensive final report at the very end of the performance period.

Okay. Now, I'm going to turn it over to my coworker, Ivette.

IVETTE ESTRADA: Hi, everyone. My name is Ivette Estrada and I'll cover Purpose Area 2, which is Specialized Services. The goal of the Specialized Services Program is to focus on a number of identified gaps in services to assist victims of all forms of human trafficking, and provide them services to meet their individualized needs. This program responds to specific service needs that have been identified by the field to help fill critical gaps in services. These specialized services are on your screen or on this slide. They are housing services; economic and leadership empowerment and/or education services; mental health; substance use; and legal services. What I want to point out here is that the bulk of OVC funding under this purpose area should support the delivery of the specialized service area or areas identified. So a limited amount should be directed to case management.

The objectives for Purpose Area 2 are similar to--similar to the other purpose area. The first is to provide one or more of the five priority service areas for all victims of human trafficking, either in-house or through community partnerships. What we're looking for here are proposals that assist victims of all forms of human trafficking. So, for example if your proposal identifies housing as a specialized service area, you will need to describe how your housing program would address the need for female and male victims, foreign nationals, and U.S. citizens. The same applies for organizations that may focus specifically in serving foreign nationals. You'll need to have a plan--you'll need to have a plan in place--a referral plan in place to ensure that those--that the trafficking victim that does not fit in your designated program is identified and referred for services. So, in other words, if a trafficking victim is referred to your program and they do not fit into your designated program that's funded in part by the OVC grant, you must have a comprehensive referral plan in place to ensure that victims are identified and referred for services. You have to describe what that referral process looks like in your Program Narrative or implementation plan.

The next objective is to conduct training and public awareness activities.

And the last objective is to collect performance measurement data and conduct action research activities to ensure the program is meeting its goals.

There are three deliverables under this Purpose Area. The first is pretty straightforward, you'll need to develop and submit your final policies and procedures promoting linguistically relevant services. This includes the accessibility of services for victims with limited English proficiency and those with disabilities. The second deliverable is a Comprehensive Referral Plan. Again, victims who have needs outside the identified Specialized Area should be referred to other service providers who can address those needs. Referral plans, they should include protocols, again, to ensure that victims are able to access services from another service provider. And include a detailed plan describing victim identification, screening, assessment, safety planning, and service planning. So, if your proposal will refer to other service providers, what we're going to look for is that there

is an--excuse me, that there is a MOU, Letters of Support, or Letter of Intent from that organization to document their commitment to the project. If you want more information about what should be included in a MOU, Letter of Support, or subcontract, see page 38.

The last deliverable here is submission of a comprehensive final report for the entire project period.

So, I'm going to talk about program requirements, and this is for all--this is for both the purpose areas and all focus areas.

Action--So action research, we--we've shifted from a long-term evaluation to action research. This allows you to thoughtfully and purposefully steer your project over the course of the grant period. What I want to point out here is that your Action Research Plan must be included in your Program Narrative. It is--it is not a separate attachment, as it has been in the previous years. So again, just remember to address this section in the Program Narrative. In your Action Research Plan, you should provide a description of the proposed consultant or consultants who will conduct action research activities for the project, a description of their qualification, identification of key staff who will be involved in action research activities, and an explanation of the basic methodology and timeline for the action research. This is all outlined on page 27 of the solicitation. Your budget should also reflect action research activities including the percent of time that staff is going to contribute to action research, as well as the costs of the consultant or consultants, and any costs for travel or supplies related to action research. You should also have a signed MOU or Letter of Support from your action research partner or partners, or consultants.

Data collection. Each successful application will be required to submit regular performance data that demonstrate the results of the work carried out under the award. In the Program Narrative, you must describe a plan for collecting all of the performance measures data that's required by the solicitation, include a description of the qualifications of key staff who will be responsible for collecting data, and include a plan to report data regularly to the Trafficking Information Management System, or TIMS. You can examine the key performance measures and required client data in Appendix A on page 50.

The Part 200 Uniform Requirements. All awarded recipients are required to adhere to all applicable uniform administrative requirements, cost principles, and audit requirements that are set forth in Part 200. I'm not going to get into all of this, but you can find more information about the Part 200 Uniform Requirements that apply to all award recipients and any subrecipients or subawards on page 18.

This slide lists all of the required trainings for successful applicants. For the Financial Management Training, just know that the primary point of contact and all financial points of contacts are required to complete the training. You can allocate funding in your budget to attend this training in person, which takes place in Washington, D.C. Or your points of contact can take the training online at no cost. OVC hosts an annual grantee meeting in D.C., so you'll need to allocate some funding in your budget for one or two people to attend this meeting, as well. And then for the Enhanced Collaborative Model Human

Trafficking Task Force applicants, you should also allocate funding for one to two people to attend a task force kickoff meeting.

I'll now turn it over to Doresa who will cover the next handful of slides.

DORESA PAYTON: Thank you, Ivette. How to Apply. Applicants must register in and submit applications through Grants.gov. Grants.gov is the primary source to find federal, funding opportunities, and to apply for funding. Information on how to apply and respond to the solicitation is noted on page 40. Submit application at least 72 hours prior to the application due date. OJP strongly encourages all applicants to submit applications at least 72 hours prior to the application submission deadline to avoid unforeseen issues with the application submission. Call the Grants.gov Customer Service Support Hotline if you encounter any technical difficulties. Their number is listed there on the slide and they're available 24/7 [800-518-4726]. Applications are due July 19, 2019 by 11:59 p.m., Eastern Time. There's no exceptions to that deadline. Apply using the correct Competition ID. As you can see here, Purpose Area 1 has a Competition ID [OVC-2019-15590]. And Purpose Area 2 also has a Competition ID [OVC-2019-15591]. If you are applying for Purpose Area 1, please indicate in your project narrative [Program Narrative] the correct focus area, or areas, yes. Next slide.

To work with the federal government, you must register with the System for Award Management, also known as SAM. You can refer to page 42 for additional information regarding SAM. And please note what's bolded and highlighted here on this particular slide.

Critical application element, what does that mean? If your application submission does not include a Program Narrative, a Budget Detail Worksheet including the narrative, or MOU with law enforcement specifically for Focus Area 3, your application will not move forward to peer review. So please note that these documents must be submitted with your application.

Other application elements. To ensure your application includes the other application elements, please review the checklist on page 55-57, Appendix C of the solicitation. The Application for Federal Assistance, the Project Abstract, the Disclosure of Pending Applications, the service project MOUs, or Letters of Intent, Subcontracts, Subgrants, and etc. But again, please refer to Appendix C that lists all of these details. And there's actually a checklist for you to ensure that all of the required application elements are included with your application.

Program Narrative Format. Please refer to page 23 for the details, for this slide here also states what's required in terms of the formatting for the narrative. It must be double-spaced, using a standard 12-point font (in Times New Roman), 1-inch margins. It should not exceed 25 pages. The pages should be numbered. All Comprehensive Services must complete the table and Appendix B. And if your program fails to comply with these length-related restrictions, OVC might consider such noncompliance in peer review and in final award decisions.

Budget Detail Worksheet. Use the DOJ standard form, Excel, and PDF versions online. It combines the budget detail and budget narrative into one single document. The personnel costs should relate to the key personnel for the project. The budget should include adequate funding to fully implement the project, broken out by year, reflecting 36 months. The budget narrative should be mathematically-sound, which means just check your math. And it must correspond with information in your Budget Detail Worksheet. For questions pertaining to budget and examples of allowable and unallowable costs--and unallowable costs--can you go back to the slide?

MARY JO GIOVACCHINI: Yes ma'am. I'm sorry.

DORESA PAYTON: Okay. For questions pertaining to budget and examples of allowable and unallowable costs, please refer to the DOG--[DOJ Grants Financial Guide](#). Please refer to the resources page of this presentation for additional information on where to find that information. Thank you.

IVETTE ESTRADA: Attachment tips. We strongly recommend that when you--when labeling your attachments, you use appropriate, descriptive file names. We wanted to point this out because when your attachments are labeled with descriptive names, it helps us and the peer reviewers know that you've submitted the necessary application elements. And also, please do not include any mandatory attachments within another file.

More application tips, start the process early. For example, registering with Grants.gov for the first time can take several weeks before you receive confirmation of registration and a user password. If you haven't identified your project partners, start that process now. If you have your partners identified, we recommend that you start working with them to discuss the details of what that partnership will look like. As Doresa mentioned earlier, you need to use the budget template, which is a user-friendly fillable Excel-based document. And then finally, request the amount of funding needed to implement your program. You do not need to request the maximum amount allowed under that purpose or focus area. Just remember to calculate the 25 percent match on whatever that final amount is. The last thing I'll say about match is that if you exceed the required match amount and that budget is approved, the total match amount will be incorporated into the approved budget, and then becomes mandatory and subject to audit. So our recommendation is to include only the minimum 25 percent match.

The deadline to get your applications in is Friday, July 19th at 11:59 p.m., Eastern Time. We strongly recommend that you submit your application at least 72 hours prior to the application due date. This will allow time for you to receive validation messages or rejection notifications from Grants.gov. And to correct, in a timely fashion, any problems that may have caused the rejection notification.

If you do experience any technical issues and request approval for a late submission, please know that the following conditions on this slide generally are insufficient to justify late submission requests. I won't read through these, but just know that requests are

usually denied if an applicant fails to follow all the required steps and procedures that are described under the section titled, How to Apply. Again, the point here is to try to get your applications in at least 72 hours before the deadline.

I'll now turn it over to Mary Jo who will provide important contact information.

MARY JO GIOVACCHINI: Hi, everyone. I'm going to try to go through these as quickly as possible, but without missing anything. We do not have very much time left and we have a lot of questions. We have already previously discussed that we are going to work through these questions even if it goes beyond 2:00. So if you're willing to stay on with us, we hope to get you some answers.

So you're looking at a slide that provides information about Grants.gov technical assistance. So if you're having problems submitting your application or uploading documents, please call them at 1-800-518-4726. You can also email them at support@grants.gov. Also, if you call them, you should make sure that you grab the tracking number, or make sure that you get the tracking number for them for that issue, because if these issues prevent you from submitting your application by the due date, you have 24 hours within--after the application due date to submit a request for late submission. You must do that through the National Criminal Justice Reference Service. It is grants@ncjrs.gov, and you're going to email them with all the tracking information that you obtained through Grants.gov. If you have any questions or issues with SAM, you can contact the SAM helpdesk.

In addition, you can contact NCJRS at 1-800-851-3420. They are available 10:00 a.m., to 6:00 p.m., and they are open until 8:00 p.m., on the due date of the solicitation. Again, they are the contact if you missed the submission deadline for any documented issues with Grants.gov.

Here's the contact information for all three of our presenters, Doresa, Mary, and Ivette, they are also listed on pages 2 and 3 of the solicitation if you need to reach them.

These are some resources that were mentioned during the webinar, I'm going to touch on of the--two of them real quick, OVC website at www.ovc.gov, as well as the OJP Funding Resource Center, that is <https://ojp.gov/funding/index.htm>. The reason I read that one is that is a good starting point for you. From that website, you can get to the DOJ Financial Guide, you can get to the Budget Detail Worksheet, you can get to the OJP Application Resource Guide, all of that information from that one web URL.

So we are going to start questions and answers. There was a couple things that people had asked about that I'll address right now. The slides will be posted to the OVC website. You can access that at www.ovc.gov/grants/webinars.html. Those slides will probably be posted by Monday, followed by a transcript and a recording. You'll also receive an email letting you know those were posted. In addition, we had couple questions about "where to find the opportunity number." Is that the correct...

IVETTE ESTRADA: Oh, funding... The competition ID.

MARY JO GIOVACCHINI: The competition ID. That would be located in the solicitation. For your reference, competition ID for Purpose Area 1 is OVC-2019-15590, and Purpose Area 2 is OVC-2019-15591.

So at this time, we are going to start working through the questions and give me a second so I can get to the top.

“Can salaries be used for case match--management, advocacy, etc., count as costs toward or to direct services and be in the direct victim service section of the budget, or must it be in the admin section of the budget?”

MARY ATLAS-TERRY: I can take a shot at this. So this is Mary, yes. Salaries for case management and advocacy does--do count towards the cost of direct services. For those services, you would just need to describe in your budget narrative the services that certain staff provide, so that we can see where those services are falling in your budget. There is no real administrative section of the budget. So I'm not sure about that. But yes, you can describe the activities of staff and count that towards service.

MARY JO GIOVACCHINI: Before we got to the next question, please submit your questions to the Q&A and not to the chat. If you have submitted a question in chat, would you please resubmit it to Q&A?

People would like to clarify “if victims of either type of trafficking have an age limit for programing under this solicitation?”

IVETTE ESTRADA: No, there's no age limit for programing. But if there--for--And this might apply more to Specialized Services, if there is an organization that serves, maybe only minors or between a certain age, again, they'll just need to have a plan in place, a referral plan in place for victims that fall outside that age range.

MARY JO GIOVACCHINI: “What is the definition of sufficient? Listed on page 28. Applicants must dedicate sufficient funding in the budget to support the direct services required under each program?”

MARY ATLAS-TERRY: OVC... You get to define and request funding for what you think you need for each type of service. And you would make the case for what is sufficient.

MARY JO GIOVACCHINI: “Are activities two through four, listed on page 9 of the RFA considered direct services for budget purposes, or would salaries costs associated with these activities go under admin?”

MARY ATLAS-TERRY: Page 9?

MARY JO GIOVACCHINI: Page 9 of the solicitation, activities two through four.

MARY ATLAS-TERRY: Oh. No, she--this person is asking about work in collaboration with federal, state, and local law enforcement; conduct training; and action research. These are not considered services, these are considered activities that are required and would be-- you could include them under your staff responsibilities under salary and personnel.

MARY JO GIOVACCHINI: "On page 26, VIII, they're asking if the applicant can actually remove the columns--remove the description and leave out service and responsibility columns in order to save space?"

IVETTE ESTRADA: Yes.

MARY JO GIOVACCHINI: "If we have a non-OVC funded task force in our county, must we apply under Purpose Area 1 Focus Area 3?"

MARY ATLAS-TERRY: No, and you don't have to apply there. Focus Area 3 is primarily for programs that you know are requesting federal funding, task forces that are seeking federal funding.

MARY JO GIOVACCHINI: One second please. "Can de minimis costs be used as a match for this funding?"

IVETTE ESTRADA: Yes, it can.

MARY JO GIOVACCHINI: "For Purpose Area 2 Specialized Services, can an organization apply to exclusively serve foreign born survivors of trafficking?"

IVETTE ESTRADA: Again, if they only serve foreign born survivors, they'll need a referral plan in place for victims that are U.S. citizens. And that--and a Letter of Support, an MOU, or a subcontract should be submitted to support that referral, as well.

MARY JO GIOVACCHINI: "Can tables within the project narrative be single-spaced?"

IVETTE ESTRADA: No, double-spaced.

MARY JO GIOVACCHINI: "Does this grant expect the proposed action research consultant to have a Letter of Intent and signed--or signed MOU?"

IVETTE ESTRADA: Yes. Yes, and I believe I mentioned that in my comments.

MARY JO GIOVACCHINI: "We submitted an OVC application at the beginning of April 2019 and have not heard back on award status. Can we submit a proposal under this solicitation for the same services? We would only choose one, if awarded both."

MARY ATLAS-TERRY: Yes. Yeah.

MARY JO GIOVACCHINI: "Where do we add the competition ID?"

MARY ATLAS-TERRY: Yeah, I think you need the competition ID to find this project in Grants.gov. Oh, and then--yeah.

MARY JO GIOVACCHINI: "If it helps, do they need to add it to the application when they're submitting it?"

MARY ATLAS-TERRY: Not necessarily, but they need to clearly identify in their Program Abstract what focus area and purpose area they're applying for.

DORESA PAYTON: The competition ID is primarily used to submit the application in Grants.gov. If they want to add it to any additional documents beyond the required submission of it in Grants.gov that they have--they do have that option, but it's not required.

MARY JO GIOVACCHINI: It would be good to have a backup funding source if not chosen for the first application submitted in April.

MARY ATLAS-TERRY: Okay. Can I pick a question?

MARY JO GIOVACCHINI: Yeah. "In many ways, the Field-Generated Innovations to Trafficking Victims, due June 27th is similar. How should we address the fact that we would like to submit the same concept under this application, should we not be awarded it under the federal generated OVC?"

IVETTE ESTRADA: There's an attachment that you have to provide that's called the Disclosure of Pending Applications. So any applicants that have applied for other federal funding that supports similar services, you would identify--you would identify it in that attachment and speak to it there.

MARY JO GIOVACCHINI: "For Purpose Area 1, is the 20 per focus area or will you fund a total of 4--oh... For Purpose Area 1, is the total number of 40 being funded, is it per focus area, or is it a total for the entire Purpose Area 1?"

DORESA PAYTON: It's for the entire purpose area.

MARY JO GIOVACCHINI: "Does OVC have a plan for sustaining services for current grantees with grant dates ending 09/30/19 if they are awarded for a 01/20/20 start date?"

IVETTE ESTRADA: That's a tough question.

Yeah. We--I mean, it's a tough one to address. We pushed the start date back only because of the time that it's taken to get budgets cleared. But we hope that, you know, applicants that have had existing funding, that they have a sustainability in place that they can fall back to.

MARY JO GIOVACCHINI: "If an organization has been provide--a provider of Specialized Services in the past 3 years, does it make more sense to apply under the Sustaining Capacity or reapplying for Specialized Services?"

MARY ATLAS-TERRY: I think that is up to you, depending on where--if you think you're able to meet the goals and objectives of the Sustaining Capacity. So, that is up to you to determine.

MARY JO GIOVACCHINI: "Do all purpose areas need to hire an external researcher or evaluator to complete an evaluation of the program?"

IVETTE ESTRADA: They don't necessarily have to be an external evaluator. They can be--they can be program staff. There's a--I would just encourage applicants to really look at the Research and Evaluation independence and Integrity attachment and just ensure that that's addressed if you're using program staff for any action research.

MARY JO GIOVACCHINI: "The same agency must serve both adults and children, or awards in general must serve both?"

MARY ATLAS-TERRY: Oh. The entire award--so, this--it sounds like you're asking whether... If the primary applicant does not have the capacity to serve a specific type of victim, then you can have a subaward partner to help you do that.

MARY JO GIOVACCHINI: "For Purpose Area 1, Focus Area 1 and 2, can you limit the population by all--by age at all? For example, serving all victims of human trafficking between ages 10 and 24?"

DORESA PAYTON: No, you cannot limit the age for serving all victims of human trafficking.

MARY JO GIOVACCHINI: "Is Appendix B included within the Program Narrative? If so, is it included--does it include a page limit or is it included in the page limit?"

MARY ATLAS-TERRY: Appendix B is--does not need to be included in the Project Narrative. It could be uploaded separately.

MARY JO GIOVACCHINI: All right. "If we have an established comprehensive services model but are looking to expand to a new geographic location utilizing the funding, should we apply under Focus Area 1 or Focus Area 2 for Purpose Area 1?"

DORESA PAYTON: That's really up to them, which focus area they're applying for. 1 Focus Area, it's primarily designed for newer organizations that may not necessarily have the capacity to provide comprehensive services. Whereas the Focus Area 2 is for more experienced service providers.

MARY JO GIOVACCHINI: "For Purpose Area 1, Focus Area 1, do we need a Letter of Support from SAO or LE, or do we need a Letter of Intent from all of the agencies we will be collaborating with for services not provided in-house?"

DORESA PAYTON: Letters of--Letters of Intent or an MOU will be required for comprehensive services that's not provided in-house. A general Letter of Support from law enforcement or prosecutory agencies is a requirement under this solicitation.

MARY JO GIOVACCHINI: "Regarding Purpose Area 1, Focus Area 2, there is a greater level of funding available this year than what was awarded in FY 2016. Is OVC expecting a larger number of clients to be served?"

MARY ATLAS-TERRY: No. No.

MARY JO GIOVACCHINI: "What is considered a large number of victims?"

IVETTE ESTRADA: Uh-hmm.

DORESA PAYTON: There's no definition for large number of victims. It's up to the applicant to describe in their narrative how they're--how many victims they're planning to serve and the number of victims they're planning to serve.

IVETTE ESTRADA: And that can vary geographically, too.

MARY JO GIOVACCHINI: "For Purpose Area 1, Focus Area 2, if we have been serving sex trafficking victims, females only, must we expand services to males/labor to qualify for this award? Can that be planned via partners?"

DORESA PAYTON: Again, all victims must be served under this solicitation. If you're not able to provide services to all victims within your organization, you must partner with suborganizations that can provide those services. So male victims must be served as well.

MARY JO GIOVACCHINI: "Our program is geared towards sex traffic youth in the state of Maryland. Not all of them have been labor trafficked. Can we still apply?"

DORESA PAYTON: Yes, you can still apply. However, you must ensure all victims are served and you must partner with organizations that serve labor trafficking victims as well, as well as all victims, as stated during our presentation.

MARY JO GIOVACCHINI: One moment, please.

DORESA PAYTON: Okay. Will this...

MARY JO GIOVACCHINI: Somebody was referencing that the page numbers that we were mentioning did not seem to correspond with what they have. If you look at the PDF online, you'll see that the solicitation is 57 pages long. When you print it out depending on

your parameters, the page count could change, so it would be best to look at the PDF when referring to the page numbers.

“Under Purpose Area 2, if we apply for funding for legal services for immigrant victims of human trafficking and partner with an organization that provides broader legal services, housing, and employment...” Hold on a second. I think the question is getting cut off. I don't know what the question is. I don't see the rest of it.

MARY ATLAS-TERRY: Oh. It's probably right under.

MARY JO GIOVACCHINI: Oh, there we go. “Do we apply with partners that provide comprehensive services?”

IVETTE ESTRADA: Oh, yes.

MARY JO GIOVACCHINI: Sorry about that. Give me a sec. “Can you provide more guidance on how agencies can identify someone as a victim of trafficking? Can social workers complete the screening and designation, or must it be completed by an attorney or law enforcement?”

MARY ATLAS-TERRY: The victim service provider organization may identify someone as a victim of human trafficking.

MARY JO GIOVACCHINI: Oh, here. “If the applicant plans to make more than one application under this grant, do you have to choose different focus areas?”

MARY ATLAS-TERRY: Yes, you have to designate exactly... If you submit two applications, you have to designate each of the two purpose areas that you're applying under. There are two separate applications and they'll be peer reviewed separately.

MARY JO GIOVACCHINI: “For Purpose Area 2, will an applicant who focuses on more than one Specialized Service such as mental health and substance abuse receive a-- receive higher priority consideration for funding?”

IVETTE ESTRADA: No. The only priority of consideration for funding is from applicants who are from rural communities.

MARY JO GIOVACCHINI: “Purpose Area 2, for organizations with VOCA funding through their state, can OVC funding from this solicitation be used to put--support the same program?”

MARY ATLAS-TERRY: Can you move--will you--I can't...

MARY JO GIOVACCHINI: Sorry.

MARY ATLAS-TERRY: Can I see that question again? Here we go.

MARY JO GIOVACCHINI: I'm trying to back this up.

MARY ATLAS-TERRY: This--the question about VOCA.

MARY JO GIOVACCHINI: "So for organizations with VOCA funding through their state, can OVC funding from this solicitation be used to support the same program?"

MARY ATLAS-TERRY: Yes. You're able to apply for funding to support existing programs, just as long as you don't duplicate and the funding streams are kept separately.

MARY JO GIOVACCHINI: And then they're expanding on that question and saying that "their current VOCA staff are at full capacity and unable to meet the further demand of our Specialized Services. So our OVC proposal would be requesting funding for additional staff."

IVETTE ESTRADA: Yes.

MARY JO GIOVACCHINI: Okay. "Do we include the performance measures in the narrative?"

IVETTE ESTRADA: No, not necessarily. You just need to speak to how you'll--how you'll report and collect data related to those performance measures.

MARY JO GIOVACCHINI: "If one agency is applying for multiple Purpose Areas, can they submit one application for both?"

MARY ATLAS-TERRY: No.

DORESA PAYTON: No.

MARY JO GIOVACCHINI: "Can you confirm that the Appendix B is to be included as part of a narrative and not an attachment?"

MARY ATLAS-TERRY: Appendix B can be an attachment, but you should describe more in your narrative how each of the services are going to be provided and use Appendix B as a supplemental attachment to visually show your partners.

MARY JO GIOVACCHINI: "For grantees--For current grantees, what suggestions do you have for handling funding being dispersed several months after our grant period ends leaving us unfunded during that time?"

MARY ATLAS-TERRY: You should contact your current grant manager to discuss your needs.

MARY JO GIOVACCHINI: “If we apply for the OVC Integrated Services for Minor Victims of Human Trafficking, but say Focus Area 1 is a better fit for the organization and would be a--and would be a stronger application, what should we do? Somehow cancel our previous grant request?”

DORESA PAYTON: I will say no; not to cancel your previous grant request. You know, it's a competitive process. You're not sure whether or not you're going to be funded. So, yes, apply for this one and you have already applied for the other one. Good luck.

MARY JO GIOVACCHINI: “In previous cycles, we've submitted MOUs and Letters of Intent from non-funded partners. If we're share--if we are not subgranting any of the funding, can we still include these support letters?”

IVETTE ESTRADA: Yes.

MARY ATLAS-TERRY: Yes.

MARY JO GIOVACCHINI: “Could you define what the definition is for project partner in the Program Narrative? Does this mean a funded partnership?”

MARY ATLAS-TERRY: No, it could be unfunded, it could be a partner who you make referrals to, and have a collaborative relationship with. It does not have to be funded. It could be in-kind or no cost at all.

MARY JO GIOVACCHINI: “What are the FY 2016 OVC Specialized Services grantee”-- oh, “we are...” Sorry. “We are an OVC FY '16 Specialized Services grantee, but our current grant ends on October--August 30, 2019. The new grant cycle is not set to begin until January, will there be funding available for the gap?”

IVETTE ESTRADA: No, unfortunately not. There's--there won't be any funding available between the two project cycles. If there is any leftover money from your 2016 award, you can reach out to your program manager and see if a no cost extension could be available. But I would--I would just encourage you to reach out to your grant manager. Sorry.

MARY JO GIOVACCHINI: “If we received an award in a prior year such as FY '15 that extended through '17 or '18, are you in--ineligible?”

MARY ATLAS-TERRY: No, you are eligible. You may apply if you received your last award in fiscal year '15.

MARY JO GIOVACCHINI: “You mentioned that in the budget, each type of service should have a line item. What would that look like if you're referring out of--referring services out?”

IVETTE ESTRADA: Most of the time, you--what you can do is you'll identify that in your budget, that service in your budget and then you just enter zero. And in the narrative, you could just speak about how that service is being referred to X agency.

MARY ATLAS-TERRY: And we also discussed that on page 28. There's an example of what you can put in the budget.

MARY JO GIOVACCHINI: "In Purpose Area 1, if we're unable to secure a partner for one of the areas such as childcare, how will that effect the success of our application?"

DORESA PAYTON: As we discussed, there are array of services that must be provided under Purpose Area 1. Childcare is one of those services, so you must describe how childcare will be provided to victims who may require childcare.

MARY JO GIOVACCHINI: "Can you submit an MOU with partners and also have Letters of Intent of agencies that you will be working with who are not signing the MOU?"

MARY ATLAS-TERRY: Yeah.

IVETTE ESTRADA: Yes.

MARY ATLAS-TERRY: Yes.

MARY JO GIOVACCHINI: "We work with survivors of severe forms of trafficking who have had experiences both of coerced and un-coerced commercial sex. Does participation in un-coerced commercial sex invalidate eligibility for OVC-funded direct services?"

MARY ATLAS-TERRY: No. It depends on the age of the victim that you're talking about. And what I'd like you to do is refer to the federal definition of human trafficking and go by that.

MARY JO GIOVACCHINI: One second please. "Page 16 says victims cannot be concurrently served with other federally funded grants. If we have victim services partially funded through VOCA and that funding runs out can we use this grant to continue services for those victims?" And then part of the question got cut off, "as long as we don't use both..." I guess, both grant monies, maybe.

MARY ATLAS-TERRY: Yes. You can--you can apply for additional funding to supplement or to, you know, extend what you originally funded under VOCA to provide. But you just always need to keep in mind that, you know, when it comes to federal funds you need to keep your grant sources very separate and make sure that you're not duplicating billing to each funding source.

MARY JO GIOVACCHINI: "If we budget certain portions of the grant funds for each of the three years, can years one and two funds carry over if they are not used?"

MARY ATLAS-TERRY: Yes.

IVETTE ESTRADA: Yes.

DORESA PAYTON: Yes.

MARY JO GIOVACCHINI: It says this would also be... "It says that we would also be able to use funding for outreach activities, can you talk more about that? What are outreach activities, I guess?"

MARY ATLAS-TERRY: So, generally by outreach activities we are kind of looking at two kinds; you can do--conduct outreach activities to potential victims of human trafficking in order to identify people and to encourage people to engage in your program. And do outreach activities also to inform the community about the services that you're offering.

IVETTE ESTRADA: That could be a direct street outreach. It could be fliers. There's a lot of options.

DORESA PAYTON: Public awareness, yeah.

MARY JO GIOVACCHINI: "Is there a limit on the indirect cost percentage or cost amount?"

IVETTE ESTRADA: No. As long as you have an approved indirect cost rate agreement.

MARY JO GIOVACCHINI: And give us one moment please.

"Why is the change in allowing direct representation for expungement or vacatur? This is not--this is a post-conviction remedy, it is not criminal defense service. Some victims who need the help have arrests or warrants and no convictions but also still need legal representation."

MARY ATLAS-TERRY: Yes. OVC certainly understands your question and your concern. I can just--we can just say that at this particular time, we can--grant funds cannot be used to provide the direct representation for vacatur expungement services. But you can use grant funds to talk to clients about the potential, about the availability of that in your state. So you can use it for counseling about vacatur and expungement, but at this time, it's just--you cannot provide, use the federal funds for the direct representation for vacatur or expungement.

MARY JO GIOVACCHINI: "May agencies apply under one program purpose area as the primary and then as a funded partner under another purpose area? So the sub?"

IVETTE ESTRADA: Yeah.

MARY ATLAS-TERRY: Yes.

MARY JO GIOVACCHINI: “We are a legal services provider providing primarily direct representations for vacatur. Are we eligible to apply for funding to outreach and counseling for victims about vacatur, as long as we do not allocate funding for direct representation?”

MARY ATLAS-TERRY: It sounds like that would be allowable.

DORESA PAYTON: Yeah.

MARY JO GIOVACCHINI: Yeah.

“It sounds like most of the--often Letters of Intent should be coming from community partners and Letters for Support come from law enforcement, is this an accurate--is this accurate?”

DORESA PAYTON: Yes.

MARY JO GIOVACCHINI: That's a good way to clarify it.

DORESA PAYTON: Yes.

MARY JO GIOVACCHINI: There are several questions about “services.” And again as the presenters have mentioned you must serve all victims of human trafficking, so both men, women, children, transgender, so forth.

“Can you discuss things that can be used as match? Can anticipated funding that has not secured be used match, or must it be secured?”

IVETTE ESTRADA: Match can be in-kind. What's the other one? In-kind or cash match. If--We would recommend that you—that that match is secured. But if you're proposing a certain type of match in your budget and it becomes unsecured we can always do a budget modification and you can always update that match source, if necessary.

MARY JO GIOVACCHINI: “If we are working with a subgrantee in addition to supplying their budget narrative what other documentation must we get from them?”

MARY ATLAS-TERRY: Probably a Letter of Intent from a subgrants partner.

IVETTE ESTRADA: And I would just encourage applicants to look at the sections that talks about Letters of Intent, Letters of Support, and MOU. There are some requirements there that we--that we ask for in these documents. So, I would just refer them to that as well.

MARY JO GIOVACCHINI: One moment please.

“Can a victim service provider apply under Purpose Area 1, Focus Group 3, if relevant law enforcement agencies sign an MOU and participate in multidisciplinary service coordination but are not recipients of the BJA award?”

MARY ATLAS-TERRY: I would say for the purpose of clarity, here, it would be good to not apply for Focus Area 3 if your law enforcement partner does not either currently have BJA funding or have not recently applied for BJA funding. So you could seek funding through one of the other programs if you don't have a law enforcement partner who is applying for BJA funding.

MARY JO GIOVACCHINI: “How many victims served would count to make an entity eligible for Purpose Area 1, Focus 2? What is sufficient demonstrated history in serving a victims?”

DORESA PAYTON: It's up to the applicant to explain to us and to demonstrate their history of serving victims--victims to actually justify their need and their qualifications to apply for Focus Area 2.

IVETTE ESTRADA: And they can demonstrate that--there--in--There's a section there that ask about the number of victims served for years 2015, '16, and '17. So that can be an area where they can demonstrate the number of traffic victims that they've served.

MARY JO GIOVACCHINI: “Are there previously funded grants that can be accessed to see the layout and what it looks like to hit all performance points?”

MARY ATLAS-TERRY: Not at this time.

MARY JO GIOVACCHINI: “Workspace is an issue with Grants.gov, do you have the best number to help with that?”

You would need to contact Grants.gov and their phone number, here, is 800-518-4726 or 606-545-5035. You can also reach them at support@grants.gov.

There's a question here about “calculating match into the budget.”

A couple of suggestions. Refer to the DOJ Financial Guide. And also just use the Excel version of the Budget Detail Worksheet and that will help you because it calculates everything.

All right. At this time we are actually 35 minutes over our scheduled end time. So we are going to end the webinar. Unfortunately, there are some questions that still have been asked but haven't been answered. Most of them though that are coming through have been answered by a previous question. So I think if you've listened, you probably have an answer to the question that you submitted. Again, so if you do have additional questions after the webinar you can reach out...

MARY ATLAS-TERRY: To NCJRS.

MARY JO GIOVACCHINI: NCJRS, and...

MARY ATLAS-TERRY: and OVC staff.

MARY JO GIOVACCHINI: Okay. So you can reach out to NCJRS and that's grants@ncjrs or you can reach out to the program staff that are listed on page 2 of the solicitation. So we really appreciate your attention, your patience for this--what turned out to be a very long webinar. And on behalf of our presenters and the Office for Victims of Crime, thank you so much for joining, and have a great day.