

Office for Victims of Crime
VISION 21
PERFORMANCE MEASURES

As mandated under the Government Performance and Results Act of 1993 (GPRA) and the Government Performance and Results Modernization Act of 2010 (GPRAMA), the U.S. Department of Justice (DOJ) is required to establish strategic planning, performance planning, and reporting as a framework to communicate progress in achieving its mission. As a DOJ component, the Office for Victims of Crime (OVC) is required to comply with these requirements. GPRA and GPRAMA serve as a foundation for helping Federal agencies to focus on their highest priorities and create a culture where data and empirical evidence play a greater role in policy, budget, and management decisions. This is achieved through the use of a performance measurement framework.

Performance measurement is concerned with collecting information to determine whether a program achieved its goals and objectives. Information from performance measurement is used to improve program operation. These data are not used to “evaluate” programs but to help understand the progress that programs achieve on the state and national levels toward meeting program objectives and the mission of the agency.

OVC’s intent is to analyze performance measurement data to understand the trends and changes grantees experience over time. With this practical understanding, OVC is better able to meet the requests of Congress, the Office of Justice Programs, DOJ, the Office of Management and Budget, and other stakeholders to offer insight into programmatic and policy considerations.

The following pages outline general questions and performance measures for the Office for Victims of Crime (OVC) *Vision 21 Initiative*. The goal of Vision 21 is to change the way we respond to crime victims in the United States, through a comprehensive and systemic approach, to ensure that every victim of crime receives the best responses and services. Vision 21 outlined recommendations in four broad categories:

- A. Conduct continuous rather than episodic strategic planning;
- B. Support the development of research;
- C. Ensure the statutory, policy, and programmatic flexibility to address enduring and emerging crime victim issues;
- D. Build and institutionalize capacity through an infusion of technology, training, and innovation to ensure that the field is equipped to meet the demands of the 21st century.

The *Vision 21 Initiative* performance measures are reported in two formats—quantitative (numeric) and qualitative (narrative responses). The quantitative data are reported into the PMT quarterly, and the qualitative data are entered into the PMT semiannually, each referred to as a reporting period. **In January and July of each calendar year, grantees must create their semiannual report from the PMT, download and save it to their computer, and then upload it into the Grants Management System (GMS). This replaces the previous method of generating the semiannual report.** During the non-submission periods for GMS, grantees are encouraged to create a report from the PMT for their own records. ***Please note that data for subrecipients, if any, should be reported in the narrative questions only. The quarterly reporting should only contain data from the grantee.***

Data entry and reporting in the OVC PMT begins **January 1, 2017**, for activities that occurred during *October–December 2016*, with a 30-day submission period following the close of the reporting period. Your responses to these questions must be entered in the PMT at <https://ovcpmt.ojp.gov>. **If you have questions about your program, please contact your OVC Grant Manager.**

If you have any questions about the performance measures or OVC PMT, please e-mail the **OVC PMT Help Desk** (ovcpmt@usdoj.gov) or call toll-free: **1-844-884-2503**, Monday–Friday, 8:30 a.m.–5:30 p.m. EST.

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Vision 21 Performance Measurement/Activity Areas (Question Banks):

I. Training

BASELINE QUESTIONS

1. Does your grant period start **before** 10/1/2016?
 Yes No

2. Number of hours of training delivered in the quarter ***prior to*** the start of the Vision 21 grant period, or if your grant started prior to 10/1/2016, during the quarter prior to beginning reporting in the PMT.

CURRENT QUARTER REPORTING:

3. Number of trainings that were **scheduled** for the reporting period.
4. Number of trainings that were **conducted** during the reporting period.
5. Number of participants that **registered** for training scheduled during the reporting period.

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6. Number and types of participants that **attended or completed** training during the reporting period:

a. **Number** of participants:

b. **Types of participants** who **completed** training.

INSTRUCTION: Participants may be delineated by role in the program or by type of agency, for example: victim service providers, legal providers, law enforcement, advocates, allied professionals such as medical providers that may come into contact with crime victims, community groups participating in a task force, etc. Please list all types.

7. **Number of hours** of training delivered to participants during the reporting period.

8. Please provide the number of participants who identify an **increase in knowledge up to 6 months** post-training. Grantees may measure increased knowledge with the method of their choosing.

9. Number of participants who reported planning to **implement training knowledge and objectives** post-training.

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II. Technical Assistance

CURRENT QUARTER REPORTING:

1. Number of technical assistance requests **received** during the reporting period.

INSTRUCTION: Count the number of requests received during the reporting period for technical assistance. The number of requests may not equal the number of recipients – one request may encompass technical assistance for multiple recipients/individuals. The intent is to measure the progress of awards that have this activity.

2. Number of technical assistance requests **completed** during the reporting period.

INSTRUCTION: Completion of a TA request is one for which documentation can be made to demonstrate that the requestor's needs have been met/satisfied. TA services may be delivered in-person, via email, telephone, mobile platforms, etc.

3. Number of recipients who received technical assistance under Vision 21 funding. Multiple individuals may be counted as recipients in a single technical assistance request, so this number may be larger than the number of requests.

4. Number of recipients reporting that policy or program changes **will be implemented** based on training and technical assistance delivered using Vision 21 funding.

5. Number of recipients that **did implement** policy or program changes based on technical assistance delivered using Vision 21 funding *within six months*.

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III. Technology Developments

BASELINE QUESTIONS

1. Please select the type(s) of technology for which this Vision 21 grant is funding development or improvement. Select all components that apply to your project:

- Telephone hotline
- Text message service
- IM-chat service
- Website
- Mobile app
- Cybersecurity/Safety technology
- Reporting/Data Management Capacity (not public-facing)
- Other

If "other," please describe:

2. Does your grant period start **before** 10/1/2016?

- Yes No

3. Number of **contacts received** via current/previous technology in the quarter prior to the start of the grant (web, text, IM-chat, phone), or if your grant started prior to 10/1/2016, during the quarter prior to beginning reporting in the PMT.

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4. Number of **dropped calls** in the quarter prior to the start of grant implementation (if applicable), or if your grant started prior to 10/1/2016, during the quarter prior to beginning reporting in the PMT. If not applicable, enter "NA."

5. The average length of **wait time or response time** for a contact during the quarter prior to the start of the grant program (if applicable), or if your grant started prior to 10/1/2016, during the quarter prior to beginning reporting in the PMT.

INSTRUCTION: Grantee will choose the most relevant wait time here and report on only one, and then report on that wait time consistently each quarter. If not applicable, enter "NA."

6. Describe the wait time selected to report upon in question 4. Your answer here will autopopulate in future quarterly reports as a reminder, in order to ensure that the same wait time is reported on in every reporting period.

7. If intakes and applications will be impacted by the technology improvement AND your grant started **on or after** 10/1/2016, report the number of victim intakes or applications completed in the quarter before the start of grant funding.

If your grant started **prior to** 10/1/2016, report the number of victim intakes or applications completed during the quarter before beginning reporting in the PMT.

If intakes and applications will not be impacted by your technology development, simply enter "NA."

CURRENT QUARTER REPORTING:

8. Number of system-level IT improvements **begun** during the reporting period. These can include development, deployment, operation, maintenance, incorporation of new technologies into existing platforms, and more.

9. Number of system-level IT improvements or developments **completed** during the reporting period.

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10. Number of program staff who **participated in training** on the technology improvement.

11. Total number of staff to **use** the technology improvement.

12. Has the grant-funded technology improvement launched, deployed, or gone live?

Yes No

If no, skip to question 15.

13. If yes, please provide date:

14. Number of **victim intakes and applications** completed **after** the implementation of the technology improvements during the reporting period (if applicable). If intake or application processes are not part of your program, enter "NA."

15. Number of contacts received during the reporting period for each type of. If the contact type is not applicable, enter "NA" for that contact type.

INSTRUCTION: Contacts are considered to be the targeted unit of measurement in the program, which may be web hits, or they may be contacts (text, email, phone, instant message chat) to a hotline.

SEPARATE out the visits and contacts by type.

a. Telephone

b. Text message service

c. IM-chat service

d. Website/Web Form

e. Email

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f. Mobile app

TOTAL CONTACTS RECEIVED

Auto-sum 15 a-f.

16. Number of dropped calls in the current reporting period (if applicable). If not applicable, enter "NA."

17. The average length of **wait or response time** for this reporting period.

INSTRUCTION: Grantee will choose the most relevant wait time here and report on only one. Wait time is defined as the time it takes for a hotline agent to answer a call or for someone to respond to a mobile app request, IM-chat request, or webform request. The wait time reported here must be the same wait time chosen by the grantee as the most relevant one and reported in the baseline. The purpose is to measure improvement in the most relevant wait time.

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IV. Data Gathering

BASELINE QUESTIONS

1. Number of data gathering initiatives **planned** for the project (grant) period.
INSTRUCTION: Data gathering initiatives include literature searches, needs assessments, gap analyses and reports. The intent is to measure progress with research initiatives funded to impact vision 21 goals and objectives.

2. Does your grant period start **before** 10/1/2016?

Yes No

If no, skip to question 4.

3. If your grant started **prior to** 10/1/2016, number of planned data gathering initiatives already completed prior to beginning reporting in the PMT.

INSTRUCTION: "Completed" means that data collection is completed and, if applicable, the report has been approved. Additional documents such as white papers and briefs created for specific audiences, such as presentation at a conference, are not included here. These fall instead under dissemination efforts below.

CURRENT QUARTER REPORTING:

4. Number of data gathering initiatives **completed** during the reporting period.
INSTRUCTION: Data gathering initiatives include literature searches, needs assessments, gap analyses and reports. The intent is to measure progress with research initiatives funded to impact Vision 21 goals and objectives.

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5. Count the number of information resources **disseminated** as a result of the data gathering activity.

INSTRUCTION: Resources are defined as literature reviews, needs assessments, gap analyses, reports, and toolkits, as well as white papers and other documents developed specifically to disseminate results in appropriate formats for field use in supporting evidence based practices. The intent is to measure progress toward Vision 21 objectives.

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V. Multijurisdictional Linkages and Wraparound Services

BASELINE QUESTIONS

1. Number of **groups/organizations/agencies participating** in the initiative prior to Vision 21 funding.

2. Does your grant period start **before** 10/1/2016?

Yes No

3. Number of **victims served** by the multijurisdictional initiative in the quarter prior to the start of the grant, or if your grant started prior to 10/1/2016, during the quarter prior to beginning reporting in the PMT.

CURRENT QUARTER REPORTING:

4. Number of **groups/organizations/agencies participating** in the multijurisdictional initiative **as a result of Vision 21 funding** during the reporting period.

INSTRUCTION: Multijurisdictional linkages are collaborations between agencies for a common goal. Group may be an association, government, non-profit, consortium, agencies, neighborhood association, religious group, or a single organization. Types of partnerships are state, regional or local partnerships. Intent is to measure the increase in partnerships as a result of the V21 funding.

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5. **Total** number of **agencies involved** in the initiative.

INSTRUCTION: This number should include active agencies that may have been part of the initiative BEFORE V21 funding, AND those that joined and remain active BECAUSE of efforts funded by V21, to represent the TOTAL number of partners involved in the initiative.

6. Of this group, provide the number that utilize an **evidence-based program or practice** in the delivery of services.

INSTRUCTION: Count the number of agencies using evidence-based practices. Evidence-based programs or practices are best practice models which include program models that have been shown through rigorous evaluation and replication to be effective. See OJP's www.crimesolutions.gov for examples if you are not sure. Services provided may include direct services.

7. Number of **victims served** as a result of the work of this initiative during the reporting period.

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VI. Strategic Planning

BASELINE QUESTIONS

1. Number of improvement initiatives planned for the duration of the current grant.
INSTRUCTION: Count the number of system-wide initiatives planned for the duration of the grant. Examples: community strategic planning meetings, stakeholder engagement meetings, etc. The intent is to measure progress of strategic planning activities toward the goals for Vision 21.

2. Number of project deliverables planned for the length of the current grant.
INSTRUCTION: Deliverables may include things like a report, a website, development of a tool, or any item for which there is a due date on your project plan. The intent is to measure progress of strategic planning activities toward the goals for Vision 21.

3. Does your grant period start **before** 10/1/2016?

Yes No

If no, skip to Question 6.

4. If your grant started prior to 10/1/2016, number of planned improvement initiatives already completed prior to beginning reporting in the PMT.

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5. If your grant started prior to 10/1/2016, total number of project deliverables already completed prior to beginning reporting in the PMT.

6. Select the priority or underserved population(s) targeted for services during the grant period.

INSTRUCTION: Select the underserved population(s) from the list of populations below prioritized by OVC under the Victims of Crime Act that is targeted for services by your project. You may select more than one targeted population, if applicable.

<input type="radio"/>	Child abuse victims (<i>physical and/or sexual</i>)
<input type="radio"/>	Domestic and family violence victims
<input type="radio"/>	Sexual assault victims (child and/or adult)
<input type="radio"/>	Adult survivors of child sexual assault
<input type="radio"/>	Incarcerated survivors of sexual assault
<input type="radio"/>	Human trafficking victims
<input type="radio"/>	DWI/DUI victims
<input type="radio"/>	Conservatorship/guardianship fraud/abuse victims
<input type="radio"/>	Survivors of homicide victims
<input type="radio"/>	Elder abuse victims
<input type="radio"/>	Americans Abroad
<input type="radio"/>	Tribal Communities
<input type="radio"/>	Rural Communities
<input type="radio"/>	Child and youth populations (as defined by your state)
<input type="radio"/>	Other underserved victims or populations
	Describe "Other underserved":

CURRENT QUARTER REPORTING:

7. Number of planned improvement initiatives **implemented** this reporting period.

INSTRUCTION: Count the number of system-wide initiatives implemented during the reporting period. Examples: community strategic planning meetings, stakeholder engagement meetings, etc. The intent is to measure progress of strategic planning activities toward the goals for Vision 21.

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8. Number of planned project deliverables **completed** during the reporting period.
INSTRUCTION: Deliverables may include things like a report, a website, development of a tool, or any item for which there is a due date on your project plan. The intent is to measure progress of strategic planning activities toward the goals for Vision 21.

9. Identify the **planning documents** that were completed during this reporting period.
INSTRUCTION: Only include those completed that are applicable to your grant funded activities. Not all of these activities are required for every project, so select the only ones that apply to your project.

Applicable documents completed during the reporting period.	Select all that apply
Mission and Vision Statement	<input type="radio"/>
Advisory Board	<input type="radio"/>
Community Partnerships identified	<input type="radio"/>
Internal Needs/Strengths Assessment	<input type="radio"/>
Community Needs/Strengths Assessment	<input type="radio"/>
Program Logic Model	<input type="radio"/>
Action Plan	<input type="radio"/>
Evaluation Plan	<input type="radio"/>
Sustainability Plan	<input type="radio"/>
Evaluation of Data Collection Plan	<input type="radio"/>

FOLLOWING ARE QUESTIONS WE MOVED TO THEIR OWN QUESTION BANKS TO AVOID ASKING SOME GRANTEES THE SAME OR A SIMILAR QUESTION TWICE, WHICH CAN HAPPEN DEPENDING ON WHICH ACTIVITY AREAS THEY ARE ASSIGNED. YET, THESE ARE ALSO NOT QUESTIONS WE WILL ASK EVERY GRANTEE, SO THEY WILL NOT APPEAR FOR ALL.

THESE QUESTIONS ARE DUPLICATED IN TRAINING, TECHNICAL ASSISTANCE, MULTIJURISDICTIONAL LINKAGES, TECHNOLOGY DEVELOPMENTS, AND STRATEGIC PLANNING IN THE PERFORMANCE MEASURES DOCUMENT.

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Training and/or Technical Assistance Activities – Shared Measures

BASELINE QUESTIONS

1. Number of ALL new Training and/or Technical Assistance (TT&A) materials **to be developed** as a result of Vision 21 funding for the current grant.

2. Does your grant period start **before** 10/1/2016?

Yes No

If no, skip to question 4.

3. If your grant started prior to 10/1/2016, number of ALL new Training and/or Technical Assistance (TT&A) materials **already completed** prior to beginning reporting in the PMT.

CURRENT QUARTER REPORTING

4. Number of **NEW training and/or technical assistance (TT&A) materials** that were **completed** during the reporting period.

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5. Select the **types of training and/or technical assistance materials completed** during the reporting period.

INSTRUCTION: These may include webinars, guidebooks, FAQs, toolkits, assessment tools, media-based resources, pamphlets, etc. Select as many as apply.

Select all that apply	Applicable TT&A materials completed during the reporting period.
<input type="radio"/>	Guidebooks/ Handbooks
<input type="radio"/>	Webinars/ Web-based Training Curricula
<input type="radio"/>	Media- or Web-based Customized Technical Assistance Resources
<input type="radio"/>	Pamphlets/Brochures
<input type="radio"/>	Assessment Tools
<input type="radio"/>	Checklists
<input type="radio"/>	FAQs
<input type="radio"/>	Resource Lists/Packages
<input type="radio"/>	In-person Training Curricula
<input type="radio"/>	In-person Training Materials (Handouts, CD-ROMs, etc.)
<input type="radio"/>	Other Training Materials
<input type="radio"/>	Other Customized Technical Assistance Toolkits or Materials

6. Were feedback surveys distributed to and collected from participants at the end of trainings and/or technical assistance delivered?

Yes No

If no, skip Questions 7 and 8.

7. If so, what is the total number of participants that **completed** a satisfaction survey for trainings during the reporting period?

8. Number of those participants who **reported satisfaction** with training during the reporting period.

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PARTNERSHIPS

1. Number of **NEW formalized collaboration agreements** developed.

INSTRUCTION: Count the number of new formalized collaboration agreements developed during the reporting period. They must be fully executed and signed by heads of organizations with authority to commit resources such as time, dollars, staff, and facilities. Examples can be Memoranda of Understanding (MOUs), tribal resolutions, or formalized collaboration agreements. Preferred data source is program records.

2. Number of **NEW letters of support** secured.

INSTRUCTION: Count the number of new Letters of Support received from potential partners during the reporting period. Letters of support lend organizational support but do not commit resources. The intent is to measure the extent of progress towards Vision 21 goals.

3. **Rate the following group partners** based on the statement “**This partner is actively involved in the program.**”

INSTRUCTION: Please rate your active working group partners on a scale of 1–5 as indicated below. Actual criteria used to determine how “actively involved” a partner is, are at the discretion of the grantee. Suggestions may include things such as attends and participates in meetings, carries out assigned tasks and deliverables thoroughly and on time, contributes meaningfully to accomplishing team goals, provides leadership in key areas, demonstrates dedication to serving victims of crime, etc., with the idea that the more criteria a partner meets, the higher the rating they might receive from the grantee. If you have multiple partners in a category, rate them as a whole. If a partner fits in more than one category, rate it in the one category that fits the best. Do not rate yourself. The intent is to get a sense of how well your group works together toward meeting Vision 21 objectives.

Working Group Partner		Strongly disagree	Disagree	Neither agree nor disagree	Agree	Strongly agree
<i>This partner is actively involved in the program</i>	N/A	1	2	3	4	5
Community-based service providers (e.g., housing, employment)	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Local leadership (e.g., mayor’s office)	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Local community group (e.g., neighborhood watch, community center)	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<i>Other Local Community Partner</i>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Corrections	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Pretrial service organizations	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Law enforcement agencies (including detectives/ investigators)	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

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Prosecution	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Public defender/indigent defense	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Courts	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Forensic Laboratories	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Victim services	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Child protective services	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Other General Criminal Justice Affiliated Partner	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
State law enforcement agencies	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
State/tribal leadership (e.g., governor's office)	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Tribal criminal justice agencies	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Other State/Tribal Partner	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Federal law enforcement agencies	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
U.S. Attorney's Office	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Other Federal Partner	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Mental health care providers	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sexual Assault Nurse Examiners/Forensic Nurses	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Substance abuse treatment providers	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Other health care providers	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Foundations/philanthropic/Faith-based organizations	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Training and technical assistance provider(s)	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Private-Sector/Business Community Partner or Provider	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Researcher, evaluator, or statistical analysis center	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Other Nonprofit or Specialized Expertise Partner	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

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ASSOCIATED PLANNING ACTIVITIES; POLICY & PROCEDURAL CHANGES

1. Number of **planning activities** undertaken during the reporting period.

INSTRUCTION: Count the number of planning activities undertaken during the reporting period. These can include creation of task forces or inter-agency committees/advisory groups, meetings held, etc. Preferred data source are program records. INTENT: To measure progress toward goals for Vision 21.

2. Count the number of agency **policies or procedures created, amended or rescinded** during the reporting period.

INSTRUCTION: Count the number of cross-program or agency policies or procedures created, amended, or rescinded during the reporting period. A policy is a plan or specific course of action that guides the general goals and directives of programs and/or agencies. A procedure is the established or correct method of doing something. Include policies and procedures that are relevant to the topic area of the program or that affect program operations. Preferred data source are program records, minutes or summaries. INTENT: To measure progress toward the goals of Vision 21.

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SEMIANNUAL REPORTING QUESTIONS (ALL GRANTEES)

1. Please describe the status of each goal and objective from your OVC approved grant award.

2. Please describe any problems, delays, or adverse conditions that you encountered, if any, that affected your ability to reach your goals or objectives?

3. Is there any technical assistance that OVC has provided or can provide to address any problems, delays, or adverse conditions identified in question 2?

- A. Yes (Please explain)
- B. No

4. Are you on track to fiscally and programmatically complete your program in the time and within the budget specified in your grant application?

- A. Yes
- B. No (Please explain)

5. Please describe any significant developments related to your project during the reporting period that you did not share above; especially those that you feel would be useful to share with the field.

6. What progress on goals and objectives is anticipated for the next 6 months, or less if your grant is scheduled to end prior to the next reporting period?

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7. Is the federal award shared with other entities to implement grant-approved activities? If so, please include the data from each entity here. Please list the name of the subrecipient, the question bank name (e.g., Training), and the question number (Q#) from that section for each entity for which you are providing data.

The data submitted for each performance measure within the quarterly data entry pages should represent the activity that occurred at the prime recipient level, and data gathered from the other entities should be reported here in the narrative questions section.

THANK YOU FOR PARTICIPATING!