

Sample Plan for Tracking Crimes Against Persons With Disabilities

Activity	Time of Completion
<p>Development of data tracking system</p> <ul style="list-style-type: none"> • Review quality assurance and survivor feedback forms and data tracking processes for SARNCO’s advocacy programs (Helpline, Hospital, Long-Term Advocacy Services (LTAS), and Campus), as well as SafePlace’s community partners and other community stakeholders. • Determine the culturally sensitive disability-related questions to add to the forms, based on the SafePlace sample statement: <p style="padding-left: 40px;">SARNCO is committed to making reasonable accommodations to help aid all survivors of sexual and relationship violence. We want to know if persons with disabilities are using our services. Therefore, we are asking everyone we serve if they have a disability.</p> <p style="padding-left: 40px;">___ Yes ___ No ___ Prefer not to answer</p> <p style="padding-left: 40px;">If so, are you willing to share what type of disability you have?</p> <p style="padding-left: 40px;">_____</p> <p style="padding-left: 40px;">Do you have any needs related to that disability that will help us provide you with services through our agency?</p> <p style="padding-left: 40px;">_____</p>	<p>Complete by March 15, 2009.</p>

<ul style="list-style-type: none"> • Share sample statement and updated forms with community partners for comments. We have asked our community partners to share their intake forms with us to help us devise a plan for implementing a data tracking method. • Revise existing database spreadsheets to include the disability data being collected. 	
<p>SARNCO's data tracking plan implementation</p> <ul style="list-style-type: none"> • To date, SARNCO has not formally collected information on persons with disabilities. SARNCO data from 2008 include the number of survivors with disabilities (Hospital and LTAS programs only). • We will train all SARNCO advocates on how to implement the new quality assurance forms. All advocates will be instructed to ask any disability-related questions after services for an individual have been determined, to ensure the individual does not think she or he is being excluded because of a disability. Volunteers will be trained to inform individuals that answering the question is voluntary and not to force the issue if somebody does not want to answer; ask all individuals the same questions; and include the same information on intake and reporting forms for everybody who asks for services, whether they appear to have a disability or not. Training will be offered to volunteers in-person and/or by written instruction. This new training will be incorporated into the next 	<p>Implement new data tracking system on April 1, 2009.</p>

<p>scheduled volunteer training.</p> <ul style="list-style-type: none"> • SARNCO will formally begin collecting data with the new data tracking system on April 1, 2009 (Hospital, Helpline, Campus, and LTAS). 	
<p>SafePlace community partner data tracking plan implementation</p> <ul style="list-style-type: none"> • Review and provide feedback for SARNCO’s data tracking plan. Discuss the process for sharing data with SARNCO, which will compile citywide data. This plan needs to include a component to avoid duplication of data. • Generate dialogue among community partners about how best to incorporate the culturally appropriate disability-related questions into their data tracking systems and quality assurance (or intake) forms. • Ask community partners to implement new data tracking systems in April, if possible. 	<p>Begin discussions at February meeting, review forms at March meeting, and implement data tracking systems in April.</p>
<p>Hospital data tracking plan implementation</p> <ul style="list-style-type: none"> • Identify key stakeholders (SANE and Behavioral Health programs) at each central Ohio hospital who can participate in citywide hospital data collection. We will work with OhioHealth Behavioral Health first, then with OhioHealth SANE programs, and finally with remaining citywide SANE programs. 	<p>Implement in May and July 2009.</p>

<ul style="list-style-type: none"> • Generate dialogue among central Ohio hospital systems about how best to incorporate the culturally appropriate disability-related questions into their data tracking systems and quality assurance (or intake) forms. • Ask OhioHealth Behavioral Health and OhioHealth SANE programs to implement the new data tracking systems in May, if possible. • Ask citywide SANE programs to implement the new data tracking systems in July, if possible. 	
<p>Law enforcement and criminal justice data tracking plans implementation</p> <ul style="list-style-type: none"> • Identify key stakeholders (law enforcement agencies and prosecutors’ offices) in Franklin County who can participate in citywide criminal justice system data collection. • Generate dialogue among law enforcement agencies and prosecutors’ offices in Franklin County about how best to incorporate the culturally appropriate disability-related questions into their data tracking systems and quality assurance (or intake) forms. • Ask law enforcement agencies and prosecutors’ offices in Franklin County to implement new data tracking systems in October, if possible. 	<p>Implement in October 2009.</p>